

Tuition, Room and Board 2009-2010

Tuition*:

Alfred University is a private institution. However, some of our academic programs receive support from New York State resulting in individual programs with different tuition structures. Stated below is Alfred University's tuition structure by individual programs, and where applicable, by NY State residency status, for the 2009-2010 academic year.

College of Liberal Arts and Sciences and College of Business	\$24,366
Mechanical, Electrical and Undecided Engineering	\$19,722
School of Art and Design, Biomedical Materials Engineering Science, Ceramic Engineering, Glass Engineering Science, and Materials Science and Engineering	
New York State Residents	\$14,322
Non-NY State Residents	\$19,722

Student Service Fee: \$880 per year
The student service fee supports student activities and organizations and subsidizes campus health care.

Average Room and Board*** (on campus):** \$11,174

* Tuition rates for continuing students are subject to annual increase.

** Room cost used above is \$5,766 for double occupancy. Single rooms are also available at \$6,484 per year. A limited number of apartment residence halls are available with complete kitchens. These rent for \$6,272 per year per student. These rates are subject to annual increase.

*** Board cost used above is \$5,408 for a 300 Block Meal Plan (300 meals per semester.) Meal Plans ranging from a 300 Block to a 77 Block are available. Rates are subject to annual increase.

The above figures do not include costs for books and supplies. The rates listed apply only to the 2009-2010 academic year. Rates for 2010-2011 are subject to increase.

The tuition and fee provide for academic instruction, University services and student activities. Services include use of the campus health center (see following details), Career Development Center, Counseling and Wellness Center, Gibbs Fitness Center, and attendance at cultural programs. Activities include WALF (student radio station), Fiat Lux (student newspaper), Kanakadea (student yearbook), all student organizations, and special dances and concerts.

Room and board charges are only applicable when school is in session. Residence halls are closed and campus food service is not available for the scheduled vacation periods during the academic year. Students are responsible for their own linen service, telephone, and a parking permit for on-campus vehicles. All University charges are subject to change without notice.

Other Expenses

The \$50 application fee has been discussed as part of the admissions procedure. The \$300 acceptance deposit required of all students matriculating as degree candidates is also discussed in detail under payments and rebates.

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Limited medical treatment, including services of the University physician and nurses, is provided in the Crandall Health Center. The costs for such items as prescriptions, serums, and special drugs are personal expenses. Student health insurance is required for all international students and other students that have not shown proof of coverage by other health insurance. The University has arranged coverage through a private carrier. The yearly premium for coverage from August 2008 through August 2009 was \$533. Rates for 2009-2010 and 2010-2011 are subject to increase.

Additional charge is made to those students registered in courses requiring special materials (e.g. studio art courses, lab equipment) or individual instruction (e.g. private music lessons, equestrian fees). These charges are normally by the credit hour. Materials fees for art studio courses and engineering/science courses will vary from \$15 to \$150 per credit hour. Private music lesson fees are estimated to be \$200 per credit hour, while Equestrian fees range from \$125 to \$250 per course. Course associated fees (except for private music lessons) are refunded on the same percentage schedule as tuition. Refunds are not given for private music lessons after the second lesson.

Undergraduate students registered for twelve to eighteen credit hours (twelve to twenty credit hours for engineers) inclusive, are considered full-time students for billing purposes. Students who are registered for credits in excess of eighteen (twenty for engineers) are billed at a part-time instruction rate for the extra credits. All students registered for less than 12 credits are also billed at a part-time instruction rate. The part-time instruction rate is \$790 per credit hour for 2009-2010.

In addition to actual University charges, the Financial Aid Office uses the following educational cost estimates in determining need-based awards. These are average figures and will vary depending on individual preferences and personal circumstances. The estimated cost of textbook and supplies is \$950 per year. Off-campus room and board costs are estimated at \$11,000 per person per year. (There is a savings possible when more than one person shares accommodations.) Personal expenses and transportation costs related to college attendance will vary according to life style and distance from campus. Resident students should plan for about \$1,500 in travel and personal expenses. Commuter students should estimate about \$3,500 in travel and personal expenses.

Payments and Refunds

Statements covering all charges for the first semester are available through the web based eCommerce system in July and must be paid by August 5. Statements covering charges for the second semester will be available during December and must be paid by January 5. There is a \$35.00 fee for late registration and accounts will be charged interest at the rate of 18% per annum for late payment of bills.

The \$300 acceptance payment is non-refundable to those who do not attend the University. For those who attend, \$200 is held as a deposit as long as the student is enrolled. The remaining \$100 is credited against the University tuition for the first semester. The \$200 is returned, less any unpaid charges, after graduation or following the student's formal withdrawal, if done according to the official procedures. Students who do not notify the University before the semester begins that they will not be returning, forfeit their advance deposit.

Tuition Charges – Refunds for full-time undergraduate students during the regular academic year are as follows:

- for students withdrawing before the first day of classes, 100% of tuition
- for withdrawal during the first and second weeks, 80%
- during the third and fourth weeks, 60%
- during the fifth and sixth weeks, 40%
- during the seventh and eighth weeks, 20%

For refund purposes, the weeks end on Saturday beginning with the first week of classes. There will be no tuition refund for withdrawals after 55 calendar days of each semester.

Students who sign a housing contract for the academic year and break the contract by not attending Alfred University, by withdrawing from the University, or by moving off-campus, are responsible for a contract cancellation fee as specified by the housing/dining contract.

If a student with a signed contract withdraws from the University prior to the start of the semester a \$100 breakage fee is assessed. If the withdrawal is after the semester begins, the fee is \$100 plus a percentage of the room rent according to the following schedule:

- for students who cancel their housing contract during the 1st and 2nd weeks, 20%
- during the 3rd and 4th weeks, 40%
- during the 5th and 6th weeks, 60%
- during the 7th and 8th weeks, 80%

For continuing students, a \$500 housing contract cancellation fee is charged for off-campus moves before the semester begins or \$500 plus a prorated amount of the balance of the room rent after the semester begins.

There is no room refund or contract cancellation fee charged for withdrawals after 55 calendar days of each semester.

Students who withdraw or take a leave of absence after the semester begins or otherwise drop the board plan will be charged \$100 plus a prorated amount of the balance of the board payment, or the balance of the board payment, whichever is less. The prorated amount is based on the number of calendar weeks of the semester elapsed. Students who are not required to board but still choose to, are charged a \$100 contract cancellation fee if they drop their meal plan after June 1, but before the semester begins or between semesters. Board contract cancellation fees at any other time are the same as those stated immediately above.

It is important that the student formally withdraws from the University since refunds are determined by the date of receipt of the withdrawal notice. Formal withdrawal starts at the Student Affairs Office in Carnegie Hall. New students who withdraw during their first semester at Alfred may apply their non-refundable acceptance deposit against any charges accrued for tuition, room, or board.

Students are required to meet all financial obligations to the University when due. They will not be allowed to register for the following semester if there is a significant balance outstanding on their account.

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Students will not be allowed to receive a diploma or transcripts if they are delinquent in meeting financial obligations due the University or any University organization. The student shall be responsible for the balance due, together with all reasonable attorney's fees and other costs and charges necessary for the collection of any amount not paid when due.

Appeals/Charges and Refunds

Refunds based on excess credits are made payable to the student and issued automatically after the end of the add/drop period if all payments and financial aid are finalized. Refunds based on Parent Plus Loans are automatically refunded to the Parent. Refunds based on withdrawal from the University which involve financial aid are prorated to the student and back to the federal and state financial aid programs as required by Federal and State regulations. Alfred University funded aid will be prorated to the student and back to the aid program according to the refund policy for tuition. Any remaining credit balance is then refunded to the student.

Original appeals regarding charges or refunds should be made to the office initiating the action. Further appeals must be made to the Vice President for Business and Finance, Carnegie Hall.

Note: For Graduate School, see the Graduate Catalog. For Summer School, see the Summer Sessions Class Schedule.

Financial Aid

Entering Freshmen

Applicants are requested to complete the Free Application for Federal Student Aid (FAFSA) and the Alfred University Financial Aid Application. Detailed information on financial aid programs, application requirements and procedures, and University aid policy is published annually in the Financial Aid Information and Application brochure. This document is provided to all students upon receipt of the application for admission and is available upon request from the Student Financial Aid Office. This financial aid information is also available on the web at www.alfred.edu. The freshman application priority deadline is March 15th for the fall semester and December 1st for the spring semester.

Transfer Students

Entering transfer students should observe the same application process as entering freshmen. The transfer application priority deadline is May 15th for the fall semester and December 1st for the spring semester.

Returning Students

Returning students should observe the same application process as entering freshmen. Students must apply each year to receive funds. The returning student application priority deadline is March 15th.

Alfred University Financial Aid Satisfactory Progress Standards Policy for Baccalaureate Degree Programs

In compliance with federal and New York State regulations and University policies, Alfred University has established satisfactory progress standards for financial aid. Students must meet these standards to be eligible to receive federal, State, or University financial aid payments.

I. Satisfactory Academic Progress (SAP) Requirements for Federal and University Financial Aid Programs

To be eligible to receive financial assistance under any federal or University scholarship, grant, loan, or work program, students must demonstrate minimum qualitative and quantitative academic measurement standards. The qualitative and quantitative standards used to measure satisfactory academic progress are cumulative and encompass all enrollment periods, including periods of enrollment during which the student did not receive federal or University aid.

A. Qualitative Measurement

The qualitative measurement standard is expressed as a minimum cumulative grade point average (CUM/GPA) which must be demonstrated prior to each semester of enrollment. The following chart illustrates the minimum CUM/GPA requirement:

Semester of Attendance	1	2	3	4	5 or more
Minimum CUM/GPA	0	1.0	1.5	1.75	2.0

B. Quantitative Measurement

The quantitative measurement standard has two concepts: a maximum time frame in which the student is expected to finish a degree program; and a comparison of the number of credit hours the student attempted with the number of credit hours the student successfully completed to determine whether the student is progressing at a rate which will allow the student to finish the program within the maximum time frame. This is referred to as the minimum completion ratio.

Maximum Time Frame

The maximum time frame in which the student is expected to finish a baccalaureate degree program is defined as 150% of the published length of the program, according to the Alfred University Catalog, measured in attempted credit hours. For example, the College of Liberal Arts and Sciences requires 124 credit hours to complete a degree. Therefore, the maximum time frame for which a liberal arts student may be eligible for aid is the period during which the student attempts 186 credit hours ($124 \times 1.5 = 186$).

Minimum Completion Ratio

The percentage of attempted credit hours a student must successfully complete to demonstrate SAP is the minimum completion ratio. For all undergraduate degree programs at Alfred University, this percentage is 67%. The minimum completion ratio is determined by dividing the program credit hours required for graduation by the maximum time frame credit hours.

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The application of the completion ratio is cumulative. Therefore, a student must successfully complete 67% of all credit hours attempted to demonstrate SAP for federal and University aid.

For example, if a student attempted 60 credit hours during the first four semesters of enrollment, this student would need to demonstrate at least 40 successfully completed credit hours to satisfy the SAP minimum completion ratio requirement ($60 \times .67 = 40.2$).

C. Evaluation Periods and Frequency of Measurement

The review of a student's SAP is done annually at the end of each academic year, after final Spring semester grades are posted by the Registrar. All students are reviewed regardless of the student's enrollment status or number of semesters attended during the academic year.

D. Cumulative Grade Point Average (CUM/GPA)

The CUM/GPA is the CUM/GPA as determined and recorded by the University Registrar on the student's official Alfred University academic record. Grades earned at other institutions for transfer credits are not considered to determine the student's Alfred University CUM/GPA or SAP CUM/GPA requirements.

E. Attempted Credit Hours

For purposes of SAP, a credit hour is considered attempted unless the student's academic record demonstrates one of the following grade designations for the course credits: CH, AU, or EX. Classes/courses which carry a designation of 0 credit hours are not considered attempted credits. Transfer credits are also considered attempted credits. See I(G), "Transfer Credit Hours."

F. Earned Credit Hours

A credit is considered successfully completed and earned if the student's academic record demonstrates a P, or A through D grade for that credit hour. Classes/courses which carry a designation of 0 credit hours are not considered earned credits. Transfer credits are also considered earned credits. See I(G), "Transfer Credit Hours."

G. Transfer Credit Hours

Credits transferred into Alfred University are considered as both attempted credit hours and earned credit hours for the SAP quantitative measurement standards, maximum time frame, and minimum completion ratio.

H. Student's Failure To Demonstrate Satisfactory Academic Progress

Financial Aid Probation

When a student fails to meet one or more of the SAP criteria, the student will be placed on financial aid probation for one academic year. Financial aid probation does not adjust or excuse any of the SAP requirements. It simply provides an opportunity for students to correct their deficiencies and re-establish compliance with the SAP standards. Students on probation are eligible for federal and University aid. If the student does not satisfy the SAP requirements after the probationary year, the student will be ineligible for aid. Students are only eligible for the automatic probation provision once.

When students are placed on financial aid probation, they will be advised of the right to appeal. If the student chooses not to exercise the right to appeal and takes the automatic probation provision, the student may not submit an appeal at a later date based on extenuating circumstances which occurred prior to the probation year.

Appeal Based on Extenuating Circumstances

Students with extenuating circumstances which prevented them from satisfying SAP requirements may appeal for a waiver or adjustment to the SAP policy based on these circumstances. Extenuating circumstances are generally defined as an extreme, unanticipated event which prohibited the student from attending classes for a significant time period, or prevented the student from doing academic work. A serious illness or a serious injury on behalf of the student, or the death of an immediate family member may be considered an extenuating circumstance. Medical appeals must be supported by documentation from a professional health care worker and specify the dates the student was unable to perform academic work.

Appeals must be: made in writing; presented to the Director of Student Financial Aid within 30 days from the date a student is notified about the lack of progress; and supported by appropriate documentation. Appeal decisions will be made by the Director of Student Financial Aid. In approving an appeal, the Director may waive a semester under the SAP policy, adjust one or more of the SAP requirements, or place the student on financial aid probation.

I. Reinstatement of Aid Eligibility

Students who do not satisfy the SAP requirements may reinstate their aid eligibility through one of the following methods:

1. Satisfy the SAP requirements after one academic year of financial aid probation.
2. Submit a successful appeal.
3. Make up the SAP deficiencies without the benefit of aid.

II. New York State Progress Standards

New York State has established progress standards for the Tuition Assistance Program (TAP), State scholarships, and other State aid programs. For New York State, the student is subject to three progress standards: program pursuit, satisfactory academic progress, and a C average requirement.

A. Program Pursuit

Program pursuit is defined as receiving a passing or failing grade, in a certain percentage of a full-time course load, in each semester for which a State aid award is received to be eligible for the next semester's payment. The percentage increases from 50% of the minimum full-time course load (12 credit hours) in each semester of study in the first year for which an award is received, to 75% of the minimum full-time course load in each semester of study in the second year for which an award is received, to 100% of the minimum full-time course load in each semester thereafter.

The following chart illustrates the program pursuit requirements for New York State aid. The chart defines the number of credit hours a student must complete during the semester for which a State aid payment was received according to the student's cumulative number of State aid payments received.

Number of State Aid Payments Received	1	2	3	4	5 and above
Minimum Credit Hours Completed	6	6	9	9	12

For program pursuit, a credit hour is considered completed if the student received an A through F or P grade.

B. Satisfactory Academic Progress (SAP)

The New York State satisfactory academic progress measurement defines the minimum number of earned credits and the minimum CUM/GPA which must be met for each term of study in which a State award is received. The following chart illustrates these standards. A credit is considered successfully completed and earned if the student's academic record demonstrates a P, or A through D grade for that credit hour.

Before being certified for this
 payment number 1st 2nd 3rd 4th 5th 6th 7th 8th 9th* 10th*

A student must have earned at least
 this many credits 0 3 9 21 33 45 60 75 90 105

With this minimum
 CUM/GPA 0 1.1 1.2 1.3 2.0 2.0 2.0 2.0 2.0 2.0

***Only students enrolled in a five-year baccalaureate program or an approved Education Opportunity Program may receive a fifth academic year of payment.**

C. “C” Average Requirement

Students who have received the equivalent of two or more full years of New York State-funded student financial aid payments must have a minimum CUM/GPA of 2.0 to be eligible for subsequent State aid payments.

D. Evaluation Periods and Frequency of Measurement

New York State SAP and program pursuit standards are measured at the end of each semester for which the student received State aid. The C average requirement must be met for all semesters after receiving two years or more of State aid payments.

E. Reinstatement of New York State Aid

Students who have lost good academic standing and payment eligibility under the New York State SAP, program pursuit, or C average requirements may regain eligibility in one of the following ways:

1. Make up the academic deficiencies without the benefit of New York State aid.
2. Be readmitted to the University after an absence of at least one calendar year. This provision of the State aid regulations does not apply to the C average requirement.
3. Transfer to another institution where the student must meet that institution's admission requirements.
4. Appeal for a waiver of the SAP, program pursuit, or C average requirement based on extenuating circumstances. The appeal procedures are the same as outlined in Section I(H) of this policy statement.

New York State aid regulations state that a student may receive an extenuating circumstance waiver only once for the SAP and program pursuit requirements. An extenuating circumstance waiver of the C average requirement may be granted more than once. Financial aid probation is not permitted for New York State aid programs.

III. Alfred University Academic Scholarship

Cumulative Grade Point Average Requirements

In addition to meeting the satisfactory academic progress (SAP) requirements outlined in Section I of this policy statement, students holding University academic scholarships must meet certain GPA requirements to maintain the award. The following list identifies the minimum CUM/GPA required for each University scholarship program:

Scholarship	CUM/GPA Requirement
National Merit Scholarship	3.3
Presidential Scholarship	3.0
Competition Scholarship	3.0
Dean's Scholarship	2.75
Jonathan Allen Award for Leadership	2.5 (2.0 for awards prior to September 2004)
Miller Portfolio	2.75 for the freshman year and 3.0 for subsequent years
Art Portfolio Scholarship	2.75 for the freshman year and 3.0 for subsequent years
Phi Theta Kappa Scholarship	3.0

The review of a student's CUM/GPA for scholarships is done annually at the end of each academic year after final spring semester grades are posted by the Registrar. Scholarships lost due to the CUM/GPA requirement may be reinstated for any semester in which the student meets the CUM/GPA requirement prior to the beginning of that semester.