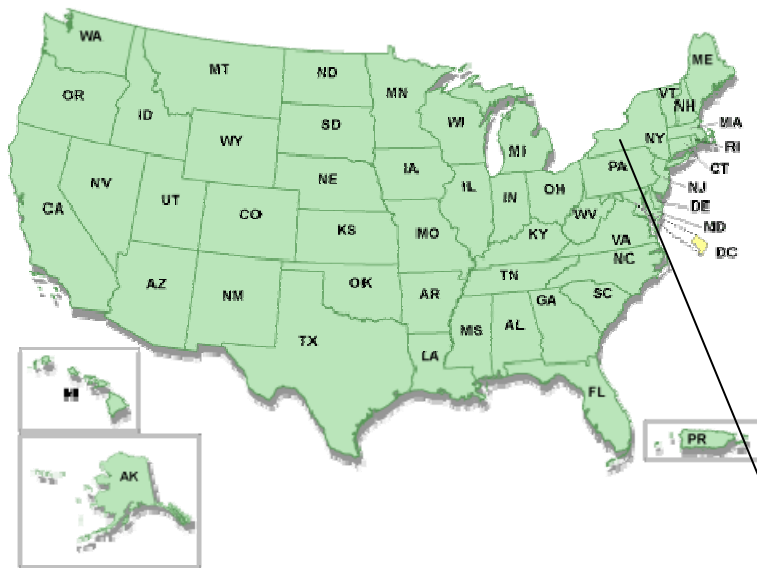


Alfred University
Admission Information
For
International Students



Undergraduate (Freshman) Applicants

Are you an international student?

International students are those who already have, or will be applying for, a temporary U.S. visa (most commonly the F-1 and J-1 visas). United States citizens, permanent residents, asylees, or refugees of the U.S. should use the domestic undergraduate and graduate materials.

Do you have the right academic diploma?

Admission standards at Alfred University are competitive, and students are expected to have excellent academic records. In evaluating your level of placement, Alfred University requires evaluation through the World Evaluation Services organization (<http://www.wes.org>) “The WES evaluation converts educational credentials from any country in the world into their U.S. equivalents. It describes each certificate, diploma or degree that you have earned and states its academic equivalency in the United States.”

Admission Requirements

The Office of Admissions should receive your International Student Application for Admission and all required credentials by the appropriate deadline listed below. It is important to begin the application process nine to 12 months before you intend to begin your studies. Submit as much of the required information as possible at the time of application.

Completed Application		Financial Affirmation & All Credentials	
Fall Semester	February 1	Fall Semester	May 1
Spring Semester	October 1	Spring Semester	October 15

Upon acceptance a \$300.00 deposit (non-refundable) is due:			
Fall Semester	May 1	Spring Semester	December 15

Application

Submit an International Student Application Form. All names provided must be full legal names only. The name used on the application must appear exactly the same on all materials, and it must be the same as it appears on your passport.

Standardized Tests

All undergraduate international applicants are required to submit official scores from the SAT I, the ACT or TOEFL examinations.

Alfred University reserves the right to request the applicant to submit TOEFL scores from any international student if their SAT or ACT scores are inconclusive.

English Language Requirement/TOEFL

The language of instruction at Alfred University is English. All international applicants who have not received a baccalaureate or master's degree from a US institution must to submit scores from the Official SAT, ACT, or TOEFL.

Alfred University reserves the right to request the applicant to submit TOEFL scores from any international student if their SAT or ACT scores are inconclusive.

Undergraduate Language TOEFL Score Results: To be admitted as an undergraduate student, you must have a minimum TOEFL test score of 550 on the paper-based test, 213 on the computer-based test, or 80 on the Internet-based test. The minimum score required on the IELTS test is 6.

Test of Spoken English

It is recommended that all international applicants submit scores for the Test of Spoken English. The Test of Written English (TWE) is optional.

Application Fee

All undergraduate students are required to submit a nonrefundable application fee of \$40 (U.S. funds) should be submitted in the form of a international money order or check drawn on a U.S. bank, made payable to the Alfred University.

Personal Essay

Please provide the admissions committee with a written statement that describes any personal experiences or circumstances that have affected your educational performance.

Examples of what the committee would like in an essay:

1. Write an article about yourself that would appear in your local newspaper. Be sure to include a headline.
2. Briefly, why do you feel Alfred University is a good match for your academic and personal goals?
3. Build a web page on the Internet and give us the address. As part of the review process for your application, the Admissions Committee will explore your web site. This essay

option must also include a paragraph (submitted with your application for admission) sharing your creative process as you designed the web page.

4. Media and technology have had a significant impact on today's society. How have your ideals, experiences or goals been shaped by these influences? Write this in light of your relationships with others, such as parents, friends, etc.
5. **Applicants to the School of Art and Design** Please respond to the following question **in addition to or in lieu of** the above essay: Over the past several years, how has your art transformed you and how have your artistic motivations and inspirations changed?

Portfolio Art and Design applicants are required to submit a portfolio.

Portfolios should be submitted in 35 mm color slide form showing 15 – 20 examples of the student's work. Each slide should be clearly labeled with the applicant's name. Slides should be sent in a slide box; do not use transparent loose-leaf holders. Ship portfolios in a padded mailer; your full name and address and the word "Transfer"

For more information on portfolios please visit http://art.alfred.edu/about_art/portfolio.html or call admissions at 607.871.2115.

Two Letters of Recommendation

- You must submit at least one letter of recommendation from your school counselor, a teacher, a coach, etc...
- Additional recommendations from work supervisors, pastors, etc...can be very helpful.

Financial Statement

If you need an F-1 or J-1 visa (or if you are in the United States and will continue your F-1 or J-1 immigration status) you are required to certify that you will have adequate financial support to certify your first program of study. If your application for admission is complete, it can be reviewed without your financial statement. However, you must show proof of sufficient funds before your admission can be finalized and an immigration form can be sent.

Note: F-1/J-1 students are allowed to work on-campus. However, immigration regulations concerning off-campus employment are strict. In general, you should not plan to work while you are in the United States. You are expected to provide evidence that you have sufficient funds to make employment unnecessary. It is also important that you realize that, in most cases, it is impossible for a spouse and/or dependents of students to work.

Dependents

If you plan to bring a spouse and/or children, they will need to be listed on the financial documentation form. Please list their names at the bottom of the form along with their date of birth, country of citizenship, and relationship to the student. You must add \$3,000 USD per dependent to the total available funds.

Visa Documentation

Alfred University will normally provide the international applicant with either the I-20 or DS-2019 form to enable him/her to apply for a visa with which to enter the United States. Alfred University cannot issue the I-20 to part-time or non-degree students. Students entering the United States on the I-20/DS-2019 of another institution will not be considered for admission to Alfred University without first having attended the other institution. Visa documents will not be issued until the applicant has accepted the University's offer of admission.

Dependents may not take classes at Alfred University unless they are here on their own visa. You must notify the admissions office if you are bringing dependents.

For International Transfer Students

Are you an international transfer student?

International students are those who already have, or will be applying for, a temporary U.S. visa (most commonly the F-1 and J-1 visas). United States citizens, permanent residents, asylees, or refugees of the U.S. should use the domestic undergraduate and graduate materials.

Transfer students are students who have already begun university-level work and wish to transfer to Alfred University to complete their degree.

Admission of transfer students into Alfred University is selective. If you are thinking about transferring to AU, you must establish a solid academic record in university-level work before applying.

If you wish to transfer with the equivalent of fewer than 30 semester hours or 39 quarter hours earned from your current institution, you will need to meet freshman admission standards as well as maintain satisfactory academic progress in your postsecondary studies. Please submit secondary school records along with your university records. Please review our Freshman Admission Requirements for information about freshman admissibility standards.

We invite you to apply as an international transfer student if you meet the standards described above.

Admission Requirements

The Office of Admissions should receive your Graduate Application for Admission and all required credentials by the appropriate deadline listed below. It is important to begin the application process nine to 12 months before you intend to begin your studies. Submit as much of the required information as possible at the time of application.

Completed Application		Financial Affirmation & All Credentials	
Fall Semester	February 1	Fall Semester	May 1
Spring Semester	October 1	Spring Semester	October 15
Upon acceptance a \$300.00 deposit (non-refundable) is due:			
Fall Semester	May 1	Spring Semester	December 15

Application

Submit an International Student Application Form. All names provided must be full legal names only. The name used on the application must appear exactly the same on all materials, and it must be the same as it appears on your passport.

Official Transcripts

Official certified transcripts of your previous academic records are required.

Transfer students from U.S. institutions should request that the registrar of each institution they have attended send official transcripts directly to the Office of Admissions. These transcripts should also include work that is in progress or was never completed. The admissions office cannot accept hand-delivered student copies of transcripts from U.S. schools as official. Alfred University requires evaluation through the World Evaluation Services organization (<http://www.wes.org>) unless the transcript is from an U.S. accredited institution. The WES evaluation converts educational credentials from any country in the world into their U.S. equivalents. It describes each certificate, diploma or degree that you have earned and states its academic equivalency in the United States. All undergraduate international students must have this evaluation unless they have attended an accredited United States school.

Standardized Tests

Undergraduate Transfer students who have completed the equivalent of 30 or more semester hours (usually one year) of transferable academic college or university-level work at the time of application need not submit SAT I or ACT results. However, transfer students are strongly encouraged to submit examination results to strengthen their records. International undergraduate transfer students are required to submit scores from the Official SAT, ACT, or TOEFL.

Alfred University reserves the right to request the applicant to submit TOEFL scores from any international student if their SAT or ACT scores are inconclusive.

English Language Requirement/TOEFL

The language of instruction at Alfred University is English. All international applicants who have not received a baccalaureate or master's degree from a US institution must to submit scores from the Official SAT, ACT, or TOEFL.

Alfred University reserves the right to request the applicant to submit TOEFL scores from any international student if their SAT or ACT scores are inconclusive.

Undergraduate Language TOEFL Score Results: To be admitted as an undergraduate student, you must have a minimum TOEFL test score of 550 on the paper-based test, 213 on the computer-based test, or 80 on the Internet-based test. The minimum score required on the IELTS test is 6.

Test of Spoken English

It is recommended that all international applicants submit scores for the Test of Spoken English. The Test of Written English (TWE) is optional.

Application Fee

All undergraduate students are required to submit a nonrefundable application fee of \$40 (U.S. funds) should be submitted in the form of a international money order or check drawn on a U.S. bank, made payable to the Alfred University.

Personal Essay

Please provide the admissions committee with a written statement that describes any personal experiences or circumstances that have affected your educational performance.

Examples of what the committee would like in an essay:

6. Write an article about yourself that would appear in your local newspaper. Be sure to include a headline.
7. Briefly, why do you feel Alfred University is a good match for your academic and personal goals?
8. Build a web page on the Internet and give us the address. As part of the review process for your application, the Admissions Committee will explore your web site. This essay option must also include a paragraph (submitted with your application for admission) sharing your creative process as you designed the web page.
9. Media and technology have had a significant impact on today's society. How have your ideals, experiences or goals been shaped by these influences? Write this in light of your relationships with others, such as parents, friends, etc.
10. **Applicants to the School of Art and Design** Please respond to the following question **in addition to or in lieu of** the above essay: Over the past several years, how has your art transformed you and how have your artistic motivations and inspirations changed?

Portfolio Art and Design applicants are required to submit a portfolio.

Portfolios should be submitted in 35 mm color slide form showing 15 – 20 examples of the student's work. Each slide should be clearly labeled with the applicant's name. Slides should be sent in a slide box; do not use transparent loose-leaf holders. Ship portfolios in a padded mailer; your full name and address and the word "Freshman"

For more information on portfolios please visit http://art.alfred.edu/about_art/portfolio.html or call admissions at 607.871.2115.

Two Letters of Recommendation

- You must submit at least one letter of recommendation from your school counselor, a teacher, a coach, etc...
- Additional recommendations from work supervisors, pastors, etc...can be very helpful.

Financial Statement

If you need an F-1 or J-1 visa (or if you are in the United States and will continue your F-1 or J-1 immigration status) you are required to certify that you will have adequate financial support to certify your first program of study. If your application for admission is complete, it can be reviewed without your financial statement. However, you must show proof of sufficient funds before your admission can be finalized and an immigration form can be sent.

Note: F-1/J-1 students are allowed to work on-campus. However, immigration regulations concerning off-campus employment are strict. In general, you should not plan to work while you are in the United States. You are expected to provide evidence that you have sufficient funds to make employment unnecessary. It is also important that you realize that, in most cases, it is impossible for a spouse and/or dependents of students to work.

Dependents

If you plan to bring a spouse and/or children, they will need to be listed on the financial documentation form. Please list their names at the bottom of the form along with their date of birth, country of citizenship, and relationship to the student. You must add \$3,000 USD per dependent to the total available funds.

Visa Documentation

Alfred University will normally provide the international applicant with either the I-20 or DS-2019 form to enable him/her to apply for a visa with which to enter the United States. Alfred University cannot issue the I-20 to part-time or non-degree students. Students entering the United States on the I-20/DS-2019 of another institution will not be considered for admission to Alfred University without first having attended the other institution. Visa documents will not be issued until the applicant has accepted the University's offer of admission.

Dependents may not take classes at Alfred University unless they are here on their own visa. You must notify the admissions office if you are bringing dependents.

Transfer from another U.S. Institution

If you are a transfer student already in the U.S.A, and admitted to AU, you will inform your school's international student advisor of your transfer plan. Upon receipt of your deposit you will be given a transfer form to be filled out by yourself and the Designated School Official at your current institution regarding your transfer I-20.

Foreign Credentials

Please contact the agency below to determine procedures and fees required to have your foreign transcripts evaluated. ♦Request a “Course by Course Report”

The agency’s report should be sent directly to Alfred University to be reviewed by the Office of Admissions for transfer credit.

Please note that you may need to have your academic records officially translated into English before sending them to the foreign credential evaluation service listed below.

World Education Service
P.O. Box 745
Old Chelsea Station
New York, NY 10113-0745

Phone: 212-966-6311 Fax: 212-739-6100 E-mail: info@wes.org Web: www.wes.org

For International Graduate Students

Are you an international graduate student?

International students are those who already have, or will be applying for, a temporary U.S. visa (most commonly the F-1 and J-1 visas). United States citizens, permanent residents, asylees, or refugees of the U.S. should use the domestic undergraduate and graduate materials.

Do you have the right academic diploma?

Admission standards at Alfred University are competitive, and students are expected to have excellent academic records. You may apply for graduate study during your final year of undergraduate study or after receiving a U.S. bachelor's degree or its recognized equivalent.

If you studied in one of the following countries, you may apply for admission to graduate study with the credentials noted:

Australia – Completion of a four-year bachelor's degree or the master's qualifying year following a three-year bachelor's.

Britain/United Kingdom – Completion of a bachelor's degree.

Canada – Completion of a four-year bachelor's degree or the master's qualifying year following a three-year bachelor's.

France – Completion of the *Maîtrise*.

Germany – Completion of one half of the required *Hauptstudium* for a *Diplom* following the *Vordiplom*, *Zwischenprüfung*, or other intermediate certificate. If the *Diplom* will not be completed by your desired date of entry to IU, please include an official statement from your university indicating that half of your required *Hauptstudium* are complete.

India, Bangladesh, Myanmar (Burma), Nepal, Pakistan, and Sri Lanka – Completion of a four-year bachelor's degree or the part one master's degree examinations following a three-year bachelor's.

Israel – Completion of a four-year bachelor's degree or the first year of a master's degree following a three-year bachelor's.

Philippines – Completion of a master's degree.

Russia and the New Independent States – Completion of a *Diplom Spetsialista* requiring five years of study or a *Magistr*.

Scotland – Completion of a first degree requiring a minimum of four years of study.

Admission Requirements

The Office of Admissions should receive your International Student Application for Admission and all required credentials by the appropriate deadline listed below. It is important to begin the application process nine to 12 months before you intend to begin your studies. Submit as much of the required information as possible at the time of application.

Completed Application		Financial Affirmation & All Credentials	
Fall Semester	February 1	Fall Semester	May 1
Spring Semester	October 1	Spring Semester	October 15

Upon acceptance a \$200.00 deposit (non-refundable) is due:			
Fall Semester	May 1	Spring Semester	December 15

Transcripts of all Collegiate and Post-Collegiate Work

Applicants must provide official transcripts (in English) of all previous work at the college level, including proof that he/she holds the baccalaureate degree. The baccalaureate degree must be appropriate to the particular course of study and be considered legitimate preparation for the field of study to which the student is being admitted. Some students may be accepted with the condition that undergraduate coursework be completed. A 3.0/4.0 GPA or better is recommended.

Consideration will be given to graduate work done at other accredited institutions. Such credit must be in courses which were clearly at the graduate level with a grade of B or better, and appropriate to the student's Alfred University program of study. Transfer credits must fit within the six consecutive calendar years of a student's academic program. The student's advisor and program department chairperson or program director must approve each transfer credit. Normally the maximum number of credits which may be transferred is six credits for M.A., M.S., M.P.S., or M.S. in Ed. degrees, and twenty credits in doctoral programs. No transfer of credit is permitted for the M.F.A. degree.

Standardized Tests

Masters of Business Administration (MBA) students are required to submit official GMAT scores. No minimum score is required.

Graduate School Education:

- **MSEd. Literacy** students must have fulfilled all requirements for teacher certification and completed all three sections of the New York State teacher examinations, including the Content Specialty Tests (CST).
- **MSEd/CAS Counseling** students are requested to submit an official GRE, but not required at this time (11/01/06). You are welcome to submit a GRE score if you feel it will add to your application.

Graduate School of Engineering Master of Science (MS) students are requested to submit an official GRE, but not required. You are welcome to submit a GRE score if you feel it will add to your application.

Graduate School Psychology Master of Arts (MA)/ Certificate of Advanced Study (CAS) students are required to submit an official GRE test score. No minimum score required.

Graduate School Engineering Doctor of Philosophy (Ph.D.) programs are open to qualified students holding Bachelor of Science and Master of Science degrees in the fields of science and engineering. Acceptance into the program is based the applicant's prior academic record, previous work experience, potential for growth, and the availability of space in the program.

Graduate School Psychology Doctor of Psychology (Psy.D.) students are required to submit an official GRE test score. No minimum score required.

All test information may be found at <http://www.ets.org>

English Language Requirement/TOEFL

The language of instruction at Alfred University is English. All international applicants who have not received a baccalaureate or master's degree from a US institution must to submit scores from the Official TOEFL.

Graduate Language TOEFL Score Results

All international applicants who have not received a baccalaureate or master's degree from a US institution must take the TOEFL. A score of 590 or better (550 for the M.F.A. program) on the written exam, 243 on the computer-based exam, or 90 on the Internet-based exam is required for admission. The minimum score required on the IELTS test is 6.5.

We exempt only English-speaking citizens of Canada, Great Britain, Ireland, Australia, New Zealand, Bermuda, Jamaica, Trinidad, and the West Indies.

Test of Spoken English

It is recommended that all international applicants submit scores for the Test of Spoken English. The Test of Written English (TWE) is optional.

Application Fee

A \$50 (US) fee is charged for each application unless the application is made on-line, then the fee is waived. A check or money order, made payable to Alfred University, must accompany the paper application or it cannot be processed.

Upon acceptance a \$200.00 deposit (non-refundable) (U.S. funds) should be submitted in the form of a international money order or check drawn on a U.S. bank, made payable to the Alfred University. It is due: May 1 for fall semester and Dec. 15 for spring semester

Personal Statement

Please provide information about yourself, your aims and plans for the future, reasons for graduate study in your chosen field, special interests in that field, and experience (other than academic) in the field.

Applicants to the Ph.D. or Psy.D. programs must include a statement of research interests in addition to the personal statement.

Portfolio MFA applicants are required to submit a portfolio.

Portfolios should be submitted in 35 mm color slide form showing 15 – 20 examples of the student’s work. Each slide should be clearly labeled with the applicant’s name. Slides should be sent in a slide box; do not use transparent loose-leaf holders. Ship portfolios in a padded mailer; your full name and address and the word “Graduate”

For more information on portfolios please visit http://art.alfred.edu/about_art/portfolio.html or call admissions at 607.871.2115.

Letters of Recommendation

Applicants must submit two letters of recommendation from former instructors or employers (applicants to the School of Psychology must submit three).

The names, titles and contact information for each of the recommenders must be listed on the application form. The online Reference Report at: <http://www.alfred.edu/admissions/graduate/requirements.html> is available for your recommenders to print, fill out and mail to us, or contact us and we will mail one or more to you. Your faculty may also use their official letterhead.

Interview

Each applicant to the Counseling and School Psychology programs is expected to have a campus interview.

Interviews are also required of students applying to M.S. in Ed. Degree programs which provide permanent teaching certification if the applicant does not hold or expect to receive New York State provisional teaching certification at the time of initial matriculation.

Interviews are recommended for applicants to the M.F.A. program.

Financial Statement

If you need an F-1 or J-1 visa (or if you are in the United States and will continue your F-1 or J-1 immigration status) you are required to certify that you will have adequate financial support to certify your first program of study. If your application for admission is complete, it can be reviewed without your financial statement. However, you must show proof of sufficient funds before your admission can be finalized and an immigration form can be sent.

Note: F-1/J-1 students are allowed to work on-campus. However, immigration regulations concerning off-campus employment are strict. In general, you should not plan to work while you are in the United States. You are expected to provide evidence that you have sufficient funds to make employment unnecessary. It is also important that you realize that, in most cases, it is impossible for a spouse and/or dependents of students to work.

Dependents

If you plan to bring a spouse and/or children, they will need to be listed on the financial documentation form. Please list their names at the bottom of the form along with their date of birth, country of citizenship, and relationship to the student. You must add \$3,000 USD per dependent to the total available funds.

Visa Documentation

Alfred University will normally provide the international applicant with either the I-20 or DS-2019 form to enable him/her to apply for a visa with which to enter the United States. Alfred University cannot issue the I-20 to part-time or non-degree students. Students entering the United States on the I-20/DS-2019 of another institution will not be considered for admission to Alfred University without first having attended the other institution. Visa documents will not be issued until the applicant has accepted the University's offer of admission.

Dependents may not take classes at Alfred University unless they are here on their own visa. You must notify the admissions office if you are bringing dependents.

For ALL International Students

Medical Care and Insurance

All International Students must purchase the University's low-premium student accident/illness insurance policy which helps pay for hospital and specialist medical and/or surgical care.

New York State Public Health Law requires college students to be immunized against measles, mumps and rubella. Crandall Health Center at Alfred University must have written proof of immunity against these three diseases. The Immunization Form (included with the health forms as part of a mailing from Academic Health Plans and available at:

http://www.alfred.edu/students/student_services/health_center.html must be completed and signed by a health care provider, and returned to Crandall Health Center at Alfred University before admittance. We will not accept any other immunization forms. This form must be received by August 1 for the Fall semester and January 1 by the Spring semester. Until this completed form is received, those with on-campus residences will not be able to obtain their room key and all students not providing the health form on time will not be able to register for classes.

In addition New York State Public Health Law requires that all college students review information regarding Meningococcal Meningitis and complete a signed response form indicating they have either received vaccination for meningitis, or have made an informed choice to decline vaccination. This response form is part of the Crandall Health Center Immunization Form and must be received by August 1 / January 1 also.

International Student Office

The International Students Office (ISO) provides the key services that you will require during your stay with Alfred University. Their services are designed to make the process as smooth and easy as possible.

In addition, the ISO are your friends and counsel. If any issue arises, no matter how small, they will be here to listen and to help.

Petra Visscher – Director

Susan Wellington - Office Manager

Alfred University
International Programs
Allen Hall
1 Saxon Drive
Alfred, NY 14802

Ph: 607.871.2269
Fx: 607.871.4094

Housing

On-Campus

Alfred University has a three-year residency requirement for the undergraduate students. Senior undergraduate students may continue to live on-campus. Graduate students may live on-campus if space is available. Life in a residence hall can be both fun and challenging, and at AU, we work hard to make it a rewarding experience as well.

At the start, first-year students live together in their own halls, and often make friendships there that last a lifetime. Our staff of Resident Directors (RDs) and undergraduate Resident Assistants (RAs) help ease the transition to college life, promoting community and personal growth through special activities. RAs live on each floor, and are always available for a late night chat or whatever anyone needs.

Alfred University is a residential living and learning community. Students are required to live on campus for their first, sophomore and junior years. All of our residence halls are co-ed. Some of the halls alternate female/male by floors, while others alternate by room.

Living arrangements range from traditional, corridor-style residence halls to suites and apartments for small groups of residents. Single rooms are available to both new and upper-class students on a limited basis. Common Interest Housing (CIH)—special housing based on student interests—is also available to upper-class students. There are also special interest houses, including Hillel, Environmental Studies, Honors, the Language House, International House, and Joel's House in which students may live.

Like it quiet? First-year students may select our quiet study option. This is a highly requested option and is available on a first-come, first-served basis.

Off-Campus

The Student Affairs Office maintains a list of area rental properties which by no means is an inclusive listing for the area. The landlords on this list have provided the Student Affairs with current applicable certificates of occupancy, which indicates that the property has been inspected by local safety officials.

Landlords list their properties with Student Affairs on a voluntary basis. These listings are not approved or endorsed by the University, so please make sure to take the same precautions you would with any rental property. If you are interested in a particular listing, you should call the property owner directly and get further information regarding the unit.

To get an electronic version of the current list of area rental properties or a listing of area realtors call the Student Affairs office at 607-871-2132 or Email: studentaffairs@alfred.edu.

Examination Information

TOEFL

“Up-to-date lists of computer-based and paper-based test centers are in the Learners and Test Takers section of the TOEFL Web site at www.ets.org/toefl and the TSE Web site at www.ets.org/tse. Paper copies of the test center lists are available through ETS or its representatives and at many local educational advising centers, universities, and libraries. Information regarding test center availability is subject to change.

If there is no test center in your country or within 200 kilometers of the city where you live AND it is impossible to test at one of the listed locations, contact ETS to see if arrangements for testing can be made.” <http://www.ets.org/Media/Tests/TOEFL/pdf/TOEFL%20CBT%20PBT%20and%20TSE%20Bulletin%2006-07.pdf>

Alfred University ETS Code: 2005