

RULES AND REGULATIONS for the conduct of Alfred University Summer Programs Participants

These rules & regulations have been developed to ensure that everyone has a safe, healthy and enjoyable time on campus. *Participants are expected to study these and be familiar with them before arriving and to abide by them while they are here.*

1. Participants are expected to be **attentive in classes and activity sessions**, to be **well behaved & cooperative** at all times and to follow the instructions of the faculty, RDs, RAs and other summer programs staff members. Students who cause a disturbance or in any way interfere with instruction or any other aspect of the institute experience may be removed from the class or activity.
2. Once you have registered for a camp/institute, you may not **leave the campus grounds for any reason**, unless accompanied by a member of the AU Summer Programs staff or your parent/guardian.
3. **Class attendance is mandatory** and will be monitored. You will receive a detailed daily schedule when you arrive. You are responsible for getting yourself to the proper places on time and must attend all classes and other program activities. Please do your best to wake up on time and be ready for breakfast each day. If you become ill and cannot attend a class or activity, you must notify a staff member or the Medical Director.
4. **Nametags must be worn** so that they are clearly visible and readable, at all times.
5. **Separate living areas are maintained for male and for female students.** Males and females are restricted to their own residence halls except during limited, supervised visiting hours (times to be announced on the first day of the program). Such visits are restricted to lounge areas, only.
6. The outside doors of your residence hall are kept locked at all times. Your room key will also open the outside doors to your building. **Lock your door when you are not in your room and keep your key with you at all times.** The University is not responsible for lost or stolen property. If you lose your key you will be charged a \$10 replacement fee.
7. During "**quiet hours**" there will be no loud talking or music. Students should be in their rooms with their lights off and doors closed.
8. All participants must **abide by New York State laws. No obscene or lewd language or behavior is permitted. Smoking is not permitted** in any University building and **absolutely no alcohol or illegal drugs are allowed** on University property. Violations of these policies will result in your parents being called, your dismissal from the institute and possible legal action.
9. Sturdy footwear must be worn at all times. Students **may not go barefoot.**
10. **Unannounced guests are not permitted.** If a family member plans to visit he/she must notify the Office of Summer Programs ahead of time.
11. Any intentional damage to University property, including blankets, furniture, rooms, bathrooms, etc. will result in a **damage fee** to be paid at check-out.
12. Consideration and courtesy are of the utmost importance. Please **show respect** to your roommate, the other participants, our staff, the faculty, coaches, and everyone involved in the program. All **equipment and games are to be treated with great care.** Some are personal property. After you are finished with them, everyone involved must help clean up & return everything to our staff.
13. **No skateboards, roller skates or roller blades** may be used on campus.
14. It is the University's intention to assure all reasonable privacy in student rooms. In the interest of the health and general welfare of all residents and buildings, however, the University reserves the right to enter a room for verification of occupancy; for performance of housekeeping or maintenance functions; for health and safety inspections; to protect life, limb, or property; or to assure compliance with state law and University regulations.