**Dear Parent**

**Welcome to the Alfred University Community!**
This handbook has been created to provide you with handy information and to answer questions frequently asked by parents of new students. Other features you might find helpful are the list of area hotels, motels and bed & breakfast locations on page 15, the campus map on page 21, the list of local restaurants on page 14 and the academic calendar on page 20. I hope you will also take a few moments to review the Parents Association information on pages 12 and 13. Contact information for members of the Parents Advisory Board is included.

We are available to answer any questions and address any concerns you may have. For more information about the Parents Association, I urge you to visit www.alfred.edu/parents/.

I look forward to greeting you on campus, or to speaking with you by phone or via e-mail. On behalf of the Parents Association I extend to you my very best wishes for a great first year!

Signed,

Katie Rommel-Esham
President, AU Parents Association
38 Second Street
Geneseo, NY 14454
rommel@geneseo.edu, 585-245-5325

**It is my pleasure to welcome you**
to Alfred University and to provide you with this Parent Handbook. I hope you find it to be a helpful resource and reference guide. For your convenience, this Handbook is also available online at www.alfred.edu/parents/handbooks.cfm.

In my role as Director of Parents Programs, I always enjoy meeting and speaking with parents and hope to have the opportunity to greet you here on campus this year. We offer a variety of events, programs and services including Parents Orientation, Fall & Spring Family Weekends, Parents website, Parents Association, Parents Advisory Board and AUParent2Parent Yahoo Group.

As the parent of a current AU student, you are automatically a member of the Parents Association! I join Katie in encouraging you to consider attending these events, taking advantage of these services and becoming an active member of the Association.

Again, welcome! I hope we have an opportunity to meet when you visit campus this fall!

Signed,

Melody McLay
Director of Summer and Parents Programs
203 Greene Hall
mclaym@alfred.edu, 607-871-2612

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The image includes the text that has been transcribed into a readable format. The content is a welcome message from the Alfred University Parents Association, providing information and contact details for parents of new students.
Thursday - August 22, 2013

New Student Check-in

New students should arrive at McLane Center between 8:00 a.m. and 1:00 p.m. so we can welcome them to campus. They can get all of their business taken care of at this “one stop shop” for room keys, student I.D., class schedule and vehicle registration. (Important: students need to have their bills paid in full and immunization requirements up to date before they can get their room keys.)

Visit www.my.alfred.edu/orientation for an orientation schedule and other details. If you have any questions about check-in, please contact the Office of Student Affairs at 607-871-2132.

Parents Orientation

Parents Orientation will also take place Thursday, August 22. Parents are encouraged to visit the Parents Association Table in McLane Gym during student check-in to pick up a schedule. The program includes a Parents Welcome in Nevins Theater with a special greeting from AU President Charles Edmondson, a picnic on the Brick Lawn for parents and students, a “stop-and-go” Parents Information Fair in the lobby of Harder Hall, and Parents Information Sessions covering topics such as Health and Wellness, Residence Life, Safety, Special Academic Services, Financial Matters, Leadership Opportunities, Career Development Center, Long Distance Parenting, and more. (See page 13 for further information). Please take advantage of these many opportunities to get answers to your questions!
Alfred University's Mission
Alfred University's mission is to provide academically challenging programs in a caring environment. Its aim is to prepare well-educated, independent thinkers, ready for lives of continuous intellectual and personal growth. Alfred is a student-centered, comprehensive university offering a wide range of learning opportunities. It is at once small and complex, private and public, undergraduate and graduate, rural and globally connected. Alfred is committed to both teaching and research. It is devoted to the pursuit of technical expertise, artistic creativity, and humanistic learning. Alfred University is proud of its history of promoting equality and respecting diversity. Its intimate atmosphere fosters a strong sense of community among students, faculty, staff, and alumni.

Our Heritage
Alfred University was founded in 1836 by liberal, independent thinkers who placed high value on education for all citizens. Today, the University has retained and built upon the strong values of its founders, developing as an institution of national and international renown that is responsive to the needs of contemporary society while remaining consistent with the spirit of its origins.

Alfred University is the second oldest co-educational college in the United States and one of the earliest nineteenth century colleges to have enrolled African American and Native American students.

Over the course of the twentieth century, Alfred University evolved into a complex institution offering a full range of programs in the liberal arts and sciences, art and design, engineering, business, education, and school psychology. For more information on Alfred's history, traditions, and people visit the University Archives at http://herr.alfred.edu/special/archives/.

Alfred University Philosophy on Parents as Partners
At Alfred University we value a community environment that fosters intellectual curiosity and growth, promotes and models good citizenship, encourages enlightened leadership and respects each individual. Your children are learning to become independent thinkers and self-advocates; we will educate them to explore the opportunities available to them, make decisions and learn from them, and take responsibility for their own learning. We ask that you support your student's developmental process by encouraging his or her dialogue with us in solving problems and expressing ideas.

It is normal and natural to advocate for your child, and we welcome questions from parents; however, we will work directly with your child in exploring situations of concern and developing solutions. While it may seem easier in the short run to “solve the problem” for your student when asked for help, the student doesn’t always learn from that how to manage conflict or advocate for himself or herself. We ask that before you contact us, you ask your son or daughter to get in touch with the appropriate faculty or staff member to start the discussion. If he or she doesn’t know where to begin, the Dean of Students, Dr. Norm Pollard, in the Student Affairs Office in Powell Campus Center (607-871-2132) is a good starting point.

In most cases, you will learn about your student’s accomplishments, grades, judicial violations, physical health or mental health concerns from them, or from a faculty or staff member only with the student's knowledge and consent. We encourage you to discuss with your student your expectations for their sharing that information with you. Please feel free to review and ask about the Family Educational Rights and Privacy Act, available online at www.alfred.edu/students/family-resources/.

Family connections are critical to today’s college students. With our shared goals of student success, Alfred University faculty and staff view parents as partners in preparing students for life after college.
Academic Resources

Faculty
At Alfred University, we have a caring and deeply informed faculty made up of talented people who enjoy working closely with students. To find out more, please visit these websites to view AU faculty profiles:

- **College of Liberal Arts & Sciences**: [http://las.alfred.edu/](http://las.alfred.edu/)
- **College of Professional Studies**: [http://ps.alfred.edu/faculty/](http://ps.alfred.edu/faculty/)
- **Inamori School of Engineering**: [http://engineering.alfred.edu/facultyandstaff/](http://engineering.alfred.edu/facultyandstaff/)
- **School of Art and Design**: [http://art.alfred.edu/faculty/index.html](http://art.alfred.edu/faculty/index.html)

Libraries
Herrick Memorial Library (607-871-2184)
Scholes Library of Ceramics (607-871-2492)

Whether students are looking for the latest research materials on-line, a good book to read, or a popular video, the AU libraries are ready to meet their needs. The libraries open their doors both physically and virtually to students and faculty in all University programs. State-of-the-art technology connects students to library holdings, selected course reserves and other instructional materials anytime, anywhere via the World Wide Web.

The collections at Herrick Memorial Library focus on the College of Liberal Arts and Sciences and the College of Professional Studies. The Scholes Library of Ceramics supports the programs of the School of Art and Design, and the Inamori School of Engineering. We invite you to browse the libraries’ home pages to find more about the specific policies and services offered by each. Herrick – [www.herrick.alfred.edu/](http://www.herrick.alfred.edu/)
Scholes – [http://scholes.alfred.edu/](http://scholes.alfred.edu/)

Academic Policies/Regulations (607-871-2123)
A complete listing of academic policies and regulations, including information about degree requirements, credits, grades and grade point averages, classification of students and academic standing, academic honors, registration, scheduling and attendance, withdrawal, leave of absence and readmission, academic dishonesty and more, is available online at: [www.my.alfred.edu/index.cfm/fuseaction/academic_policies.index.cfm](http://www.my.alfred.edu/index.cfm/fuseaction/academic_policies.index.cfm)

Academic Officers

**President** – Charles M. Edmondson
607-871-2101 · Carnegie Administration Building

**Provost** – W. Richard Stephens, Jr.
607-871-2137 · Carnegie Administration Building

**DEANS**

- **College of Liberal Arts & Sciences**
  Mary McGee
  607-871-2171 · Seidlin Hall

- **College of Professional Studies**
  Nancy Evangelista
  607-871-2124 · Olin Building

- **Inamori School of Engineering**
  Doreen Edwards
  607-871-2422 · Binns-Merrill Hall

- **School of Art and Design**
  Leslie Bellavance
  607-871-2412 · Binns-Merrill Hall
Student Service Center – Registrar, Student Accounts & Billing (607-871-2123)
Located in Seidlin Hall, the AU Student Service Center is AU’s “one-stop shop” for paying bills and registering for classes. The offices represented are the Registrar and Student Accounts. Student Service Center staff members are committed to providing friendly, professional service in assisting with student academic records, registration and financial issues. For details and contact information, please visit www.my.alfred.edu/index.cfm/fuseaction/services.center.cfm.

Parent Access to Student Grades/FERPA (607-871-2123)
The Family Educational Rights and Privacy Act of 1974 (FERPA) gives college students specific privacy rights with regard to their education records (please refer to www.alfred.edu/students/family-resources/). However, students may sign a waiver allowing parent/guardian access to information. If a waiver is on file and a parent inquires about student progress, a school official, after confirming the identity of the parent, may speak freely about grades and progress. The waivers are mailed to entering students during the summer. Grade reports are available to students in their secure login on AU BannerWeb. If a student provides his or her Self-Service Personal Identification Number (PIN) to parents, academic and student account information may be accessed by them at any time (refer to https://banweb.alfred.edu).

Special Academic Services (607-871-2148)
Alfred University is dedicated to providing equitable and efficient services to all students. Special Academic Services provides support services, consultation, and advocacy for students with learning, physical, and/or psychological disabilities. In addition, Special Academic Services is available to consult with faculty, staff, and administration on disability related issues, determining reasonable and appropriate accommodations for students with disabilities, and facilitating the delivery of services.

Accepted students receive a Special Academic Services registration form in their Admissions packet. When students complete this form and provide thorough and current documentation of their disability, they are able to receive appropriate accommodations, attend early orientation, have an academic consultant and learn self-advocacy skills. For further information, please contact Andrea Burch, Director of Special Academic Services (burcha@alfred.edu) or visit www.alfred.edu/academics/special_academics_programs.cfm.

Tutoring Services (607-871-2148)
Group tutoring sessions are set up for some classes at the beginning of each semester, with additional sessions being added as interest and availability permit. Individual peer tutoring is also available at no cost to the student. Students interested in individual peer tutoring should contact the Tutoring Coordinator located in the Office of Special Academic Services at 607-871-2148, tutorus@alfred.edu. The Tutoring Coordinator will discuss students’ concerns with them, review various campus resources and attempt to arrange one-on-one tutoring, if appropriate. www.alfred.edu/academics/tutoring.cfm

The Writing Center (607-871-2245)
The Writing Center provides free writing assistance to all Alfred University students (undergraduate and graduate), faculty, and support personnel. The student tutors represent a wide range of disciplines, and each tutor is trained to deal with all kinds of writing tasks. Please visit www.alfred.edu/writing/ for further details.
Study Abroad (607-871-2269)
The Office of International Programs strives to offer every student, in every discipline, the opportunity to participate in a high quality study abroad program. They work with students to find the program that is right for them and their course of study. Whether students want to go to England or Peru, Australia or Senegal, Japan or France, the Office of International Programs can offer attractive options through our exchange partners and affiliated programs around the world. [www.alfred.edu/studyabroad/](http://www.alfred.edu/studyabroad/)

Honors Program (607-871-2924)
The Alfred University Honors Program is designed to enrich the lives of exceptional students. Honors seminars are the heart of the program. In these seminars, students have explored chaos theory, bioethics and neurological disorders. They’ve written children’s books, ghost stories, web journals and romance novels. They’ve looked at opera and comedy, Zen and the Blues. Anyone with an outstanding high school record and a broad range of intellectual interests may apply. For further information please visit [www.alfred.edu/honors/](http://www.alfred.edu/honors/) or contact Dr. Gordon Atlas at atlas@alfred.edu.

Financial Aid (607-871-2159)
At Alfred University, we believe education is the single most important investment a person will make during his or her lifetime. We pledge to make every possible effort, within the resources available, to work with you in combining family resources, federal, state and University financial assistance programs, and possible alternative financing plans, to make your child’s attendance at Alfred University a reality. The Financial Aid office is located in Alumni Hall, on the main level. For forms and further information regarding costs, financial aid, scholarships, grants, other aid programs, loans, application procedures, payment plans and private loans, direct loan entrance counseling, and more, please visit: [www.alfred.edu/finaid/](http://www.alfred.edu/finaid/).

Computing Resources and Internet Access (607-871-2222)
Alfred University’s Information Technology Services (ITS) are here to assist students with their technology needs. On the ITS welcome page students can find everything they need to get their computing experience started at AU, including how to get computer help, how to activate their email account, what the University’s email and network policies are, minimum requirements needed for computers students bring with them to school, how to connect to the AU network, how to access campus computers, how to create a personal web page, post a ride request, look for used books, check the lost and found, etc. It also tells what software AU ITS supports and how students can keep their computers clean of viruses and spyware/adware. [www.my.alfred.edu/its/index.cfm](http://www.my.alfred.edu/its/index.cfm)
The AU Wellness Center, located on Park Street, is an integral part of Alfred University, encompassing Health Services, Counseling Services and Wellness Education.

AU Counseling Services provide personal counseling, group counseling, outreach, substance abuse counseling and consultation. First-year students face many challenges and learning to manage stress is very important. If you are concerned about your son or daughter’s well being, encourage them to contact AU Counseling Services at 607-871-2300. Office hours are Monday through Friday, 8:30 a.m. – 12:15 p.m., 1:15 p.m. to 4:30 p.m. Counseling Services will make every effort to provide prompt service. Initial appointments with a counselor are made as soon as possible, usually within a week. Emergencies, of course, are seen immediately. Students are provided with emergency numbers to reach staff when the Center is closed. Further information is available on-line at www.alfred.edu/students/student_services/counseling.cfm.

AU Health Services care is provided by a team of nurse practitioners, a physician and registered nurses during the academic year. All enrolled students are welcome to use the Health Center during operating hours: Monday-Friday: 8:30 a.m.-12:00 p.m., 1:00-4:30 p.m. Students should call 607-871-2400 to schedule an appointment prior to the visit. There is no fee for appointments. Lab work and some supplies or procedures may incur a small fee. These can be charged to the student’s AU account or paid at the time and summarized to submit for insurance reimbursement. For information regarding what students should do in case of a medical emergency, who to contact for after-hours care, immunization requirements, and more about the scope of AU Health Services please visit www.alfred.edu/students/student_services/health_center.cfm. John A. DelCampo, D.D.S. (607-587-8838) provides dental services in Alfred.

Health Insurance (607-871-2400)
AU requires that all students be covered by a health insurance plan. Students are automatically billed each year for the University’s insurance plan, offered through Academic HealthPlans and underwritten by Aetna, but anyone who is covered by private insurance may fill out an online waiver to have the charge removed from their bill. We strongly recommend that students verify their current plan will cover their needs while they’re in the Alfred area before waiving out of Alfred’s insurance. Please note that AU Health Services does not directly bill insurances, but will provide a summary of charges upon request, which can be submitted to insurance plans for reimbursement. REMEMBER: If you do not want the University’s health insurance, you must complete the online waiver by August 17. If the waiver is not received by that date, the charge will remain on the student bill. For more information, please contact Health Services at 607-871-2400.

Banking
There is one ATM on campus, owned by the Steuben Trust Bank, located outside the lower doors of the Powell Campus Center. This bank has a branch in Alfred about a mile north of campus, on route 244. Directly across from campus, on Main Street, there is a Community Bank NA branch with an ATM. The ServU Credit Union, for AU students, faculty and staff, also offers full-service banking. Please contact these banks directly for more information. Community Bank NA, 39 N. Main, 607-587-8444, www.communitybankna.com/; Steuben Trust Company, 928 Rte. 244, 607-587-9122, www.mysteubentrust.com/; and ServU Credit Union, 180 N. Main, 607-587-8788, www.servucu.com.
Residence Life (607-871-2186)
The Office of Residence Life is committed to providing an environment where opportunities and experiences for learning outside the classroom exist that challenge and support the development of students in becoming mature, responsible community members.

Residency Requirement
Alfred University is a residential university. We believe that residence hall living is a key component of a student-centered educational experience in which academic learning is integrated with student development. For this reason, students are required to live on campus for their first, sophomore, and junior years. Students who are in good academic standing at the end of the fall semester (of their junior year) prior to Spring housing sign-ups may be eligible to move off campus. Alfred University does not provide Graduate student housing. Students who are 23 or older, married, a veteran or commuting from a permanent home or primary residence of a parent/legal guardian within 60 miles of campus, may be eligible for an exemption from the on-campus housing requirement. Students who wish to be considered for an exemption must fill out a Residency Requirement Waiver (available at www.alfred.edu/students/living_at_au/residence_life.cfm).

All corridor-style residence halls are co-ed by floor, while suite and apartment-style halls are co-ed by suite or apartment. Double rooms, apartments and suites are occupied by students of the same gender. Bathrooms are designated male or female. Alfred University contracts Mac-Gray Services, Inc., to provide laundry machines in every residence hall. Laundry fees are included in the cost of room and board. There is a dry cleaning service available through Alfred Pharmacy on Main Street. We offer a variety of housing options. Please visit www.alfred.edu/students/living_at_au/residence_life.cfm for housing option details as well as information regarding what to bring, AU Residence Life policies, and answers to frequently asked questions.

Recreation and activities are an important part of the Alfred University experience and the Office of Residence Life staff offers a variety of special programs. First-year students will have programs that are geared specifically for their developmental needs. Activities and events are designed to build community and help first-year students make a smooth transition to Alfred University. This is achieved by offering students social and educational programs that allow for informal contact with faculty, staff, and fellow students, teaching students about campus resources and involvement opportunities, and through programs addressing issues applicable to college student development. Such program topics have included: personal safety, homesickness, sharing a room with respect, time management, study skills, personal finance, campus involvement, wellness topics, service learning, goal setting, alcohol education and relationship issues.
**Dining (607-871-2034)**

Our goal is to provide a variety of healthy foods in a fun atmosphere. Meal Membership Plans include:

<table>
<thead>
<tr>
<th>Plan Name</th>
<th>Ade Meals</th>
<th>Saxon Swipes Per Week</th>
<th>Saxon Swipes Per Semester</th>
<th>Dining Dollars Per Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>King Alfred Plan</td>
<td>Unlimited</td>
<td>50</td>
<td>50</td>
<td>$50</td>
</tr>
<tr>
<td>Gold Plan</td>
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<td>45</td>
<td>45</td>
<td>$200</td>
</tr>
<tr>
<td>Purple Plan</td>
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<td>45</td>
<td>$250</td>
</tr>
<tr>
<td>Black Knight Plan</td>
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<td>20</td>
<td>$550</td>
</tr>
<tr>
<td>Commuter Plan</td>
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<td>80</td>
<td>80</td>
<td>$100</td>
</tr>
</tbody>
</table>

**Ade Meals** are meals to be used exclusively in Ade Dining Hall, and are reloaded on a member’s meal card at the beginning of each week. Ade meals can only be used by a meal plan member.

**Saxon Swipes** are meals that can be used at a variety of locations: Ade Dining Hall (for member or member’s guest), Powell Cafe, and MidKnight Express for a combo meal (combo meals are offered after 8:30 p.m. with a limit of one per person, per evening). Saxon Swipes are good for each semester only and do not roll over from one semester to the next.

Saxon Swipes can be used for guests.

**Dining Dollars** are used like cash at AVI Fresh locations & select vending machines on campus. Dining Dollars only come with the purchase of a meal plan and roll over from Fall to Spring semester, but close, regardless of balance, on Commencement Day of each academic year. Additional Dining Dollars may not be purchased.

**Fiat Bux** are used like Dining Dollars with an added benefit. In addition to the areas listed for Dining Dollars, Fiat Bux can be used at other AU locations: Clay Store in Binns-Merrill, The Press of the Dingbat in Harder Hall, Photocopiers in Scholes and Herrick Libraries, and at the Barnes & Noble Bookstore in Powell Campus Center. Unlike Dining Dollars, Fiat Bux can be purchased at Powell Cafe and MidKnight Express during regular hours of operation with cash or credit card. Fiat Bux are good until Commencement Day each year.

**Meal Membership Plan changes** are allowed through 4 p.m. on the Friday of the first week of classes. This gives students a week to determine if they have chosen the plan that best fits their eating habits. Notifications will be sent out in November stating that students can change their plans for the following semester starting December 1 through the first week of the spring semester. To change plans, students should contact the Office of Residence Life at 607-871-2186 or reslife@alfred.edu. For further details regarding dining services, visit www.alfred.edu/students/living_at_au/dining.cfm and www.alfred.avifoodweb.com/.
Career/Future Planning (607-871-2164)
The staff at our state-of-the-art McComsey Career Development Center is committed to providing services and facilities that equip students and alumni for lifelong success wherever their career paths may take them. This includes counselors to assist with the career decision-making process, advisors to help develop essential career related skills, an extensive database of alumni contacts, several online resources for the job/internship search, and several career fairs and events throughout the year. The Center is located in the Allen Steinheim Museum, behind Powell Campus Center. Hours are 8:30-4:30, Monday-Friday. Students can schedule an appointment on-line at www.alfred.edu/cdc/forms/appnt/. For more information please visit www.alfred.edu/cdc/.

Center for Student Involvement (607-871-2671)
By building community one event at a time, the Center for Student Involvement (CSI) fulfills its commitment to bring the student body together through its core values of innovation, inspiration, and compassion. Located in the Arthur and Lea Powell Campus Center, the CSI contributes to the overall success of students by providing engaging opportunities and innovative activities with an emphasis on building a strong community where every member is encouraged to contribute and diversity and uniqueness are celebrated. Under the leadership team of Tricia Debertolis, Assistant Dean for New Student Programs, Dan Napolitano, Director of Student Activities, and Craig Arno, Coordinator of Diversity Programming, CSI encompasses a broad range of programming and activities for students including new student programs, orientation, student activities, student clubs and organizations, campus entertainment and programming, Drawn to Diversity and the Powell Campus Center. www.alfred.edu/students/involvement/

Safety (607-871-2108)
At Alfred University your student’s safety is paramount. The AU Public Safety Office is located in the Physical Plant Building behind Greene Hall, and is staffed by 3 full-time and 3 part-time professional staff members plus 14 student guards. Its mission is to provide a safe and secure environment for the students, faculty, staff and visitors of Alfred University. The Public Safety website includes lots of helpful and important information including crime prevention tips, how to stay safe on and off campus, policies, locations of the blue light call boxes on campus, safe escort services, how to report an incident or concern, and more. Public Safety is also the place to call if you have an urgent concern regarding the safety and/or well being of your student. Once you explain your concern, they can contact Counseling Services, the Dean of Students, or any other emergency response provider on campus. If Public Safety is off-duty (mostly early morning hours), the call will be transferred to our local 911. Those dispatchers also have AU’s emergency response information. www.my.alfred.edu/index.cfm/fuseaction/safety.home.cfm

The Beth Robinson Judson Leadership Center (607-871-2971)
The Judson Leadership Center is the home of the Women’s Leadership Center, the Horowitz Leadership Development Program, ELEAD (Engineering Leadership and Development) and the Saxon Sidekicks mentoring program for first-year students. Through the Judson Leadership Center, AU provides leadership education and opportunities for students and community members. www.alfred.edu/leadership/

AU Judicial System (607-871-2132)
Alfred University “aims to provide challenging programs in a student-centered environment in order to prepare well-educated, independent thinkers for lives of continuous intellectual and personal growth.” To that end, it is necessary to articulate behavioral expectations and community standards in the form of the Code of Student Conduct, Residence Life and General University Policies. These policies exist to serve as a guide and to ensure the proper atmosphere necessary for the academic and social life of each student.

AU Student Code of Honor
We, the students of Alfred University, will maintain an academic and social environment which is distinguished by Honesty, Integrity, Understanding and Respect. Every student is expected to uphold these ideals and confront any student who does not. Keeping these ideals in mind, we, the students, aspire to live, interact and learn from one another in ways that ensure both personal freedom and community standards.
Alfred University’s student judicial system is designed to confront individuals with the impact of their actions in a constructive and educational manner that will foster an understanding of the effect their behavior has had on individuals and the community. The judicial system is also designed to hold students accountable for their behavior, to protect the University community and property, to protect the rights of the members of that community to function in an environment conducive to academic pursuits and to challenge students’ moral and ethical decision-making. Judicial action will be taken against students whose conduct adversely affects the university community and/or pursuit of its objectives, or violates state, local or federal law. Please visit www.alfred.edu/students/judicial/ to view Alfred University policies.

Where can I direct my son or daughter for information about . . .

Help and Support

**SAFETY AND SECURITY** – Public Safety Office, Physical Plant, 607-871-2108 – Emergencies, escort services, 24-hour campus service (with county 911 emergency system).

**COUNSELING, EMOTIONAL ISSUES, CONSULTATION** - AU Counseling Services, Wellness Center, Park Street. 607-871-2300 www.alfred.edu/students/student_services/counseling.cfm

**HEALTH CONCERNS** – AU Health Services, Wellness Center, Park Street, 607-871-2400. www.alfred.edu/students/student_services/health_center.cfm

**ACADEMIC SUPPORT** – Special Academic Services, Crandall Hall, 607-871-2148. www.alfred.edu/academics/special_academics_programs.cfm

**WRITING SKILLS** – The Writing Center, Seidlin Hall, bottom floor, 607-871-2245. www.alfred.edu/writing/

**INTERNATIONAL STUDENT ASSISTANCE** - International Programs Office, Perlman Hall, 607-871-2269. www.alfred.edu/iso/


Campus Life Questions

**LIVING ARRANGEMENTS, RESIDENCE HALLS, MEAL MEMBERSHIPS** – Office of Residence Life, Bartlett Hall, 1st floor, 607-871-2186. www.alfred.edu/students/living_at_au/residence_life.cfm

**CAREER/FUTURE PLANNING** – The Robert R. McComsey Career Development Center, 607-871-2164. cdc@alfred.edu, www.alfred.edu/cdc/

**MULTI-CULTURAL/DIVERSITY PROGRAMS** - Center for Student Involvement, Powell Campus Center, 607-871-2671 www.alfred.edu/students/involvement/diversity.cfm

**STUDENT CLUBS AND ORGANIZATIONS** – Center for Student Involvement, Powell Campus Center, 607-871-2671. www.alfred.edu/students/involvement/

**BETH ROBINSON JUDSON LEADERSHIP CENTER** – 607-871-2971. www.alfred.edu/leadership/

**ATHLETE CONCERNS/ATHLETICS AT AU/FITNESS CENTER/POOL** – Department of Athletics, McLane Center, 607-871-2193. www.alfred.edu/athletics

Academic Questions

**CONCERNS ABOUT A GRADE** – 1st contact is the instructor, 2nd contact is the division chair and 3rd contact is the Dean’s Office (Art & Design – 607-871-2412, Engineering – 607-871-2422, Professional Studies – 607-871-2124, Liberal Arts & Sciences – 607-871-2171)

**GRADUATION REQUIREMENTS** – Dean’s Office www.my.alfred.edu/index.cfm/fuseaction/academic_policies.index.cfm

**MAJOR REQUIREMENTS** – Division Chairperson, www.alfred.edu/academics/degrees_majors.cfm
CHOOSING/CHANGING MAJORS – Faculty Advisor, Dean’s Office

DECLARING MAJORS/MINORS – Division Chairperson

CHANGING ADVISORS – Dean’s Office

CHANGING COLLEGE/SCHOOL – Dean’s Office of the college/school in which student is currently enrolled.

REGISTRATION CHANGES – Advisor, Registrar’s Office, Student Service Center (607-871-2123)  
www.alfred.edu/index.cfm/fuseaction/services.center.cfm

LATE REGISTRATION CHANGES (I.E. LATE WITHDRAWALS, ETC.) – Dean’s Office

CONSIDERING WITHDRAWING FROM AU – Student Affairs, Carnegie (607-871-2132)

CONSIDERING A LEAVE OF ABSENCE – Dean’s Office

OBTAINING AN OFFICIAL TRANSCRIPT – Registrar (607-871-2123) www.alfred.edu/registrar

CHANGING STUDENT’S OR PARENTS’ ADDRESS IN THE STUDENT RECORD SYSTEM - Student Service Center, www.my.alfred.edu/index.cfm/fuseaction/services.center.cfm (607-871-2123)

Computing Questions

INSTRUCTIONS FOR GETTING INTO AND USING MY.ALFRED.EDU – (607-871-2222)  
www.my.alfred.edu/index.cfm/fuseaction/info.tour.cfm

QUESTIONS/CONCERNS RELATED TO COMPUTING & EQUIPMENT – (607-871-2222) www.alfred.edu/its/

Necessities

MAIL – www.alfred.edu/students/living_at_au/mailroom.cfm

PHONE – www.my.alfred.edu/index.cfm/fuseaction/facilities.telephone_faq.cfm

BOOKSTORE/TEXTBOOKS – www.alfred.bncollege.com/

ON-CAMPUS JOBS – www.my.alfred.edu/index.cfm/fuseaction/info.jobs.cfm


GETTING TO AND FROM CAMPUS –  
www.my.alfred.edu/index.cfm/fuseaction/info.getting_to_and_from.cfm

CAMPUS MAP – www.alfred.edu/map/

MONEY QUESTIONS – STUDENT ACCOUNTS –  
www.my.alfred.edu/index.cfm/fuseaction/services.student_account_faq.cfm

HEALTH INSURANCE CLAIM FORMS – www.academichealthplans.com/alfred

LOCAL STORAGE FACILITIES & OTHER AREA SERVICES – www.alfred.edu/community/areaservices.cfm
Parent Resources

Office of Parent Programs (607-871-2612)
The AU Office of Parent Programs, located on the 2nd floor of Greene Hall, was established more than 25 years ago to provide opportunities for parents of Alfred University students to communicate, participate, and establish a sense of community with one another and with the faculty, staff and administration of Alfred University. The current director is Melody McLay, who also serves as Director of Summer School and Summer Programs. We offer and support a variety of events, programs and services for parents including Parents Orientation, Fall and Spring Family Weekends, the Parents website, Handbook, Parent2Parent Yahoo Group, Parents Association and the Parents Advisory Board. Please feel free to contact us with any questions you might have at 607-871-2612, fax 607-871-2045, or mclaym@alfred.edu.

Alfred University Parents Association
As the parent of an Alfred University student, you are automatically a member of the AU Parents Association. There are no dues, and all parents are welcome to attend our annual meetings, held during Fall Family Weekend. The purpose of the Parents Association is to provide an organization through which parents can better understand the educational and social programs their students experience at Alfred University. It is also a support group, providing a network of parent volunteers who are available to speak with other parents, answer questions, give advice, and share experiences.

Parents Advisory Board
An important component of the Alfred University Parents Association is the Parents Advisory Board. The mission of the Advisory Board is: to provide feedback and suggestions related to AU Parents Programs and help determine future direction; to serve as a resource to prospective and current AU parents in terms of student academic life and life within the University community; to provide valuable input to AU administration when a parent “point of view” is needed; and to assist the Director of Parents Programs and President of the Parents Association as needed in project planning and development. The Parents Advisory Board meets during Fall and Spring Family Weekends each year and on an “as needed” basis. Parents interested in serving on the Advisory Board can contact Melody McLay, Director of Parents Programs at mclaym@alfred.edu, or 607-871-2612.

Parents Association Goals
• To ensure open, person-to-person channels of communication between parents and the University so that 1) parents can find, or be directed to, reliable information about University policies and procedures, University and community happenings/issues, and other aspects of life or events in Alfred that may affect their students, and 2) parents have ample opportunity to express their views and concerns to members of the University administration.

Parents Association President
Katie Rommel-Esham
Geneseo, NY, 585-245-5325
rommel@geneseo.edu

Advisory Board Members
Susan & Bill Arduino
Highland, NY

Allison Bishop-White
Freeport, NY

Kate Parr & Tom Downie
Chagrin Falls, OH

Jerome Duncan
Fairport, NY

Ismael Garcia
Mamaroneck, NY

Deborah Kleinberg
Washington, DC

Steve Lassman
Bethpage, NY

Tom Loop
Scotch Plains, NJ

Kathie & Steve Read
Avon, CT

Jack Stillwaggon
Basking Ridge, NJ
Parents Association Mission Statement

The AU Parents Association exists to promote and enhance opportunities for parents of Alfred University students to communicate, participate, and establish a sense of community with one another and with the faculty, staff and administration of Alfred University.

- To give parents opportunities to meet, become acquainted, and discuss topics of mutual interest or concern both at Alfred and in their home areas.

- To enable parents to participate in the life of the University by sharing the benefit of their expertise or their personal and professional associations with the University, its students, and one another. This sharing can take place through volunteer opportunities such as:
  - becoming a member of the Parents Advisory Board
  - serving as points of contact for other parents
  - attending regional alumni-parents events
  - identifying job placement or internship opportunities for AU students or graduates
  - identifying and encouraging promising students to consider AU

Parents Orientation (607-871-2612)

Parents Orientation is held on the first day of New Student Orientation in the fall. This year it will take place Thursday, August 22. The program begins with a visit to the Parents Association Table in McLane Gym during student check-in. There you will meet members of the Parents Advisory Board and Melody McLay, Director of Parent Programs. A complete Parents Orientation schedule will be available at the table, along with a printed copy of this Handbook. At 11:00 we’ll have a Parents Association Welcome in Nevins Theater with a special greeting from AU President Charles Edmondson. That will be followed by a picnic on the Brick Lawn for parents and students. From 2:30-3:15 parents can visit a “stop and go” Information Fair in the lobby of Harder Hall. Then, from 3:15-5:00 p.m. two sets of concurrent Parents Information Sessions will be offered, covering topics such as Health and Wellness, Residence Life, Safety, Special Academic Services, Financial Matters, Leadership Opportunities for students, Career Development Center, Long Distance Parenting, and more. (The schedule is posted at www.alfred.edu/parents/news.cfm.)

AU Parent2Parent Yahoo Group

The AU Parent2Parent Yahoo Group was created to provide a convenient online forum through which parents can ask questions, get answers and share concerns. Recent discussion topics include student orientation, getting to and from campus, students bringing cars to campus, where to stay when visiting, meal plans, residence hall rooms, registering for classes, buying books, which cell phone provider to use, things students should bring to campus, what type of computer is best, dealing with the emotions involved in bringing your child to campus and returning home to an “empty nest.” If you are not yet a member of the Yahoo group, and would like to join, please contact Jodi Bailey, at baileyj@alfred.edu.

Special Events for Families

Families are always welcome to visit! Special events include Fall & Spring Family Weekends and Siblings Weekend. Fall Family Weekend is usually held in mid to late September. Spring Family Weekend takes place in mid to late April. Many campus events are scheduled for family weekends, including concerts, class visits, sports events, entertainers, festivals, and more. Siblings Weekend information is provided to students at the beginning of the fall semester. Upcoming dates: Fall Family Weekend - Sept. 20-22, 2013; Siblings Weekend - Nov. 1-3, 2013; and Spring Family Weekend (featuring “Hot Dog Day”) - April 25-27, 2014. www.alfred.edu/parents/
In Case of Emergency

In the event of a campus emergency, AU communicates with students through several methods: text messaging, mass email, broadcast voice mail, through residence life staff, and via an automated alert system.

If you are worried about your son or daughter and wish to contact the University, you always have the option of calling Public Safety (607-871-2108) - regardless of the time of day. Once you explain your concern, they can contact AU Counseling Services, the Dean of Students, or any other emergency response provider on campus. If Public Safety is off-duty (mostly early morning hours), the call will be transferred to our local 911. Those dispatchers also have AU’s emergency response information. During regular business hours, you can also call the Wellness Center at 607-871-2400 (Health Services) or 607-871-2300 (Counseling Services).

AU Crisis Communication and Automated Alert System

The University will use parent email addresses, in addition to other forms of contact, to communicate vital information to parents in case of emergency. If you have not already done so, please provide us with your email address by sending a message to communications@alfred.edu letting us know you’d like to be on our parent email list.

We also use an automated alert system. In the Fall, when students log into Banner, they will be prompted to provide contact information. It is important for your son or daughter to provide a cell phone number so we can send them a text in case of a campus-wide emergency or crisis. (When they sign up, students may enter more than one phone number, and some choose to include a parent’s cell phone number so their parents...
receive the same text message, at approximately the same time, as students, faculty and staff.) Students may update their information at any time by logging into Banner. In most emergencies, the University would use the automated alert system (e2campus) for the initial notice. During the course of the crisis situation, updates will be delivered by text, web site and/or email, depending on the urgency and complexity of the message.

**News For Parents**

Visit [www.alfred.edu/parents/news.cfm](http://www.alfred.edu/parents/news.cfm) regularly for up-to-date news, campus alerts, information, helpful tips and suggestions for parents of AU students. Another way to keep informed about campus news is via the [Alfred University E-Newsletter](http://www.alfred.edu/). To subscribe, all you need to do is send a message to enews@alfred.edu.

**PARENT FAQs**

**Who should students contact if they have questions about registering for classes?**

Students are encouraged to call the Student Service Center at 607-871-2123 if they have any questions or problems with registering for classes. The staff there can walk them through the process over the phone.

**What should students bring to campus?**

A list of things that will come in handy is available at [www.my.alfred.edu/index.cfm/fuseaction/orientation.what_to带来.cfm](http://www.my.alfred.edu/index.cfm/fuseaction/orientation.what_to带来.cfm).

**Where do students register vehicles they bring to campus?**

Students should go to [www.thepermitstore.com](http://www.thepermitstore.com) and fill out the correct information. Their permits will be sent directly to them.

**What type of computer should my son or daughter bring to campus?**

Questions/concerns related to computing & equipment should be directed to the ITS Helpdesk at helpdesk@alfred.edu, 607-871-2222, [www.alfred.edu/its/](http://www.alfred.edu/its/). A list of minimum requirements is available at [www.my.alfred.edu/its/index.cfm](http://www.my.alfred.edu/its/index.cfm).
**WHICH CELL PHONE PROVIDER WORKS BEST?** Verizon works best in this area, but AT&T is also good.

**HOW MUCH MONEY DO STUDENTS NEED TO LIVE ON?** A major expense each semester is the purchase of books. Course requirements vary - texts cost anywhere from $60 - $120 or more each; paperbacks cost a little less. An average 16-hour semester might have a cost of $500-$600. Textbooks are now rentable as well. To rent textbooks a credit card is required. One does not need to pay for books with a credit card but a credit card is required as a form of collateral if the book does not get returned. The amount of money needed for incidentals (entertainment, munchies, etc.) will depend on personal needs and interests.

**CAN STUDENTS CHARGE BOOKS PURCHASED AT THE BOOKSTORE TO THEIR STUDENT ACCOUNTS?** No, the bookstore is not connected to the student accounts in the Student Service Center, but they are connected to the student ID swipe card using Fiat Bux. Fiat Bux can be loaded on the ID card at the Knight’s Den in Powell or MidKnight Express in Ade Hall. They also do set up prepaid accounts and credit card accounts with funds sent in ahead of time for the purpose of making bookstore purchases. They also accept Visa, MasterCard, Discover, American Express, and Barnes & Noble gift cards.

**www.alfred bkstore.com/  www.my.alfred.edu/orientation**

**WHAT SHOULD WE DO IF OUR SON OR DAUGHTER HAS ROOMMATE ISSUES?** Encourage them to talk with their RA about their concerns. RAs are trained to help students work through these issues. If further action is needed, the RA will assist your son or daughter through the process, working with other Residence Life staff.

**CAN STUDENTS GET ACADEMIC HELP?** If your son or daughter is struggling academically please encourage them to speak with their faculty advisor, or another faculty member with whom they feel comfortable, about options for academic assistance. Incoming students participate in a series of workshops that focus on the transitions and adjustment to college life. Topics included are: study skills, note taking, test taking and time management. Students with physical, learning and/or psychological disabilities should contact Andrea Burch, Director of Special Academic Services, at 607-871-2148 to arrange for accommodations and support services. Individual peer tutoring and group tutoring sessions are also available at no cost to the student. For tutoring information, contact tutorus@alfred.edu. **www.alfred.edu/academics/special_academics_programs.cfm**

**WHO CAN I TALK TO ABOUT MY SON OR DAUGHTER’S ACADEMIC STRUGGLES?** A good first contact would be the Director of Retention, Justin Cornelius (607-871-2004, cornelius@alfred.edu). He can assist you by giving tips and hints to help you in working with your student, referring you to appropriate resources on campus for son or daughter, and answering general questions. If a student is placed on Academic Probation, the Director of Retention will work together with other staff to motivate, counsel and develop a plan for your student’s academic success. The Director of Retention is also responsible for reviewing and evaluating the Student Alert System.

**WHAT IS THE STUDENT ALERT SYSTEM?** The Student Alert System allows AU faculty and staff to submit concerns about particular students to a select committee whose members are responsible for following up with the student’s progress and tracking what outreach has taken place in order to help the student. It is a system that can be accessed at any time during the academic year, allowing staff to address concerns early and request assistance with supporting students who are at-risk. The Student Alert System is a proactive attempt to help struggling students find success. If a parent has a (non-emergency) concern for their student and would like to submit an electronic Care Report, the link is found on the left-hand side of link options at the my.alfred.edu home page or by going to https://alfred-advocate.symplicity.com/care_report/index.php/
WHOM CAN I TALK TO IF I HAVE A CONCERN ABOUT MY CHILD’S HEALTH AND WELL-BEING?
Contact the AU Wellness Center.
Health Services: 607-871-2400,
Counseling Services: 607-871-2300. If emergency, or after office hours, call Public Safety at 607-871-2108.

WHERE CAN I FIND INFORMATION ABOUT TRANSPORTATION TO AND FROM CAMPUS?
The Short Line Bus stops in Alfred on a direct line East (N.Y.C.) and West (Olean). The University maintains school break bus service to Rochester and Buffalo airports. An airline charter service from Wellsville is available. Further airline and other travel information is available at the Alfred Travel Center, a local agency in Alfred (800-263-3167, www.alfredtravel.com). Before making flight reservations, check the AU shuttle schedule at www.my.alfred.edu/index.cfm/fuseaction/info.getting_to_and_from.cfm

WHAT IF MY CHILD NEEDS A RIDE HOME?
Students can make arrangements to share rides using AU’s web-based “Ride Board,” which is only accessible to registered students: www.my.alfred.edu/index.cfm/fuseaction/info.getting_to_and_from.cfm

HOW AND WHEN CAN STUDENTS MAKE CHANGES TO THEIR MEAL MEMBERSHIPS?
Meal Membership changes are allowed through 4 p.m. on the Friday of the first week of classes. This gives students a week to determine if they have chosen the Meal Membership that best fits their eating habits. Notifications will be sent out in November stating that students can change their meal plans for the following semester starting December 1 through the first week of the spring semester. Students should contact Residence Life at 607-871-2186, or reslife@alfred.edu to change their meal plan.

HOW CAN I ARRANGE FOR A “CARE PACKAGE” FOR MY SON OR DAUGHTER?
Alfred University’s Dining Services, provided by AVI Fresh, offers a variety of "Gifts from Home" packages that can be ordered for pick-up at the Cyber Fresh Café in the Campus Center. Selections include Birthday cakes, “Thinking of You” Giant Cookie, Crunch Basket or Study Buddy Basket for mid-terms, finals or anytime. For more information, or to place an order, call 607-871-2197 during business hours (Mon-Fri, 8 a.m.-5 p.m.) or send your request to mmiller@alfred.edu. www.alfred.edu/parents/carepackage.cfm

DO YOU HAVE MANY CLUBS AND ORGANIZATIONS ON CAMPUS?
There are more than 80 clubs and the list is still growing! They can be categorized into nine basic areas of interest: campus media, entertainment, environment/outdoor recreation, community service, religion/spirituality, Residence Hall Council (RHC), diversity/multi-culturalism, club sports and academic honor societies. Find out more at www.alfred.edu/students/involvement/clubs_organizations.cfm

WHERE AND WHAT IS THE “CAMPUS CENTER”?
The Arthur and Lea Powell Campus Center is quite literally the “center” for campus life and activities. The Center offers a bookstore, a brand new dining area, meeting rooms, student offices, T.V. Lounge, T.V. station, radio station, movie theater, mail room, game room, lost and found, and Knight Club. There is always something going on in the Campus Center. If you have any questions, just stop by the Campus Center Information Desk (607-871-2175).
WHAT ARE THE AU SAXONS?
University athletic teams are the Saxons. Alfred the Great is our mascot, riding Alden at home football games.
www.saxons.alfred.edu

HOW DO STUDENTS FIND CAMPUS JOBS?
Students can access information about jobs at www.my.alfred.edu/index.cfm/fuseaction/info.jobs.cfm and they can also contact the Financial Aid Office for information about work-study jobs (607-871-2159), www.alfred.edu/finaid/employment.cfm.

HOW CAN I ACCESS INFORMATION FOR PARENTS ON THE AU WEBSITE?
Please visit us at www.alfred.edu/parents for lots of helpful information! Use the navigation pane on the left side of the web page to access pages regarding the Parents Association, News for Parents, Fall and Spring Family Weekend, Commencement, and more!

WHO DO WE CONTACT IF WE NEED TO PROVIDE THE UNIVERSITY WITH A CHANGE OF ADDRESS?
Contact the Student Service Center at 607-871-2123 or registrar@alfred.edu.

HOW CAN I FIND OUT ABOUT AREA CHURCH SERVICES?
The Alfred community and surrounding area offer a wide range of spiritual opportunities. Many religious groups offer on-campus activities and programs specifically for college students. Please visit www.alfred.edu/spiritual/ for an overview.
**EMERGENCY**

- Ambulance, Fire Dept. or Police Emergency: 911
- Public Safety: 871-2108
- Wellness Center - Health: 871-2400
- Wellness Center - Counseling: 871-2300
- Physical Plant (On-Campus Maintenance): 871-2154
- Alfred Police Department (office): 587-8877

To notify the University in case of an emergency involving a student, please contact Public Safety at 607-871-2108.

**ADMINISTRATION**

- President: 871-2101
- Provost: 871-2137
- Vice President for Student Affairs: 871-2132
- Dean of Students: 871-2132

**COLLEGE DEPARTMENTS**

- Art & Design: 871-2412
- Biology: 871-2205
- Chemistry: 871-2201
- Business: 871-2691
- Engineering: 871-2422
- Honors Program: 871-2924
- Human Studies: 871-2217
- Liberal Arts & Sciences: 871-2171
- Mathematics: 871-2258
- Performing Arts: 871-2562
- Physical Education: 871-2193
- Physical Sciences: 871-2208
- Professional Studies: 871-2124
- Psychology: 871-2213
- Social Sciences: 871-2215
- Summer School/Summer Programs: 871-2612

**LIBRARIES**

- Herrick: 871-2184
- Scholes: 871-2492

**LIBRARIES**

- Herrick: 871-2184
- Scholes: 871-2492

**CAMPUS SERVICES**

- Directory Information: 871-2111
- Admissions: 871-2115
- Athletics: 871-2193
- Book Store: 871-2350
- Career Development Center: 871-2164
- Center for Student Involvement: 871-2671
- Cyber Fresh Café (& place to call to add dining dollars): 871-2197
- AVI Fresh Dining Service Office: 871-2247
- Environmental Health & Safety: 871-2190
- Equestrian Center: 587-9012
- Fax service for students: 871-2088
- Financial Aid: 871-2159
- Information Technologies Services (ITS): 871-2222
- Judson Leadership Center: 871-2971
- Mail Room: 871-2666
- Opportunity Programs (HEOP/EOP): 871-2283
- Parents Programs: 871-2612
- Residence Life: 871-2186
- Saxon Inn: 871-2600
- Special Academic Services: 871-2148
- Student Service Center (registrar/student accounts): 871-2123
- Student Retention Director: 871-2004
- Wellness Center - Counseling: 871-2300
- Wellness Center - Health: 871-2400
- Writing Center: 871-2245

**STUDENT ORGANIZATIONS**

- Fiat Lux (School Newspaper): 871-2192
- W.A.L.F. (Radio Station): 871-2200

**OFF-CAMPUS SERVICES**

- Alfred Post Office: 800-275-8777
- Alfred Collision and Auto Glass: 587-9335
- Alfred Pharmacy: 587-9222
- Alfred Travel: 800-263-3167
- Community Bank: 587-8444
- Steuben Trust Bank: 587-9122
- ServU Credit Union: 587-8788
### FALL SEMESTER

<table>
<thead>
<tr>
<th>Event</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Student Check-in/Move-in Day</td>
<td>Thu</td>
<td>Aug 22</td>
</tr>
<tr>
<td>Orientation for New Students</td>
<td>Thu-Sat</td>
<td>Aug 22-24</td>
</tr>
<tr>
<td>Opening Convocation</td>
<td>Fri</td>
<td>Aug 23</td>
</tr>
<tr>
<td>Residence halls open for returning students</td>
<td>Sat</td>
<td>Aug 24</td>
</tr>
<tr>
<td>Classes begin</td>
<td>Mon</td>
<td>Aug 26</td>
</tr>
<tr>
<td>Last day to ADD courses (other than “B” Block courses) &amp; last day to DROP, or select pass/fail in “A” Block courses</td>
<td>Fri</td>
<td>Aug 30</td>
</tr>
<tr>
<td>Last day to DROP or select pass/fail in a full semester course</td>
<td>Fri</td>
<td>Sept 6</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in “A” Block courses</td>
<td>Fri</td>
<td>Sept 20</td>
</tr>
<tr>
<td>Fall Family Weekend</td>
<td>Fri-Sun</td>
<td>Sept 20-22</td>
</tr>
<tr>
<td>Last day to apply for Study Abroad in Spring Semester</td>
<td>Tues</td>
<td>Oct 1</td>
</tr>
<tr>
<td>Homecoming</td>
<td>Fri-Sun</td>
<td>Oct 4-6</td>
</tr>
<tr>
<td>Last day of “A” Block</td>
<td>Fri</td>
<td>Oct 11</td>
</tr>
<tr>
<td>Mid-Term Break – No classes</td>
<td>Mon-Tue</td>
<td>Oct 14-15</td>
</tr>
<tr>
<td>Classes resume; “B” Block begins</td>
<td>Wed</td>
<td>Oct 16</td>
</tr>
<tr>
<td>Add/Drop or Select Pass/Fail Option in “B” Block courses</td>
<td>Fri</td>
<td>Oct 18</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in a full-semester course</td>
<td>Tue</td>
<td>Oct 22</td>
</tr>
<tr>
<td>Advisement Week for Spring 2014</td>
<td>Mon-Fri</td>
<td>Oct 28-Nov 1</td>
</tr>
<tr>
<td>Registration for Spring sem. begins</td>
<td>Mon</td>
<td>Nov 4</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in “B” Block courses</td>
<td>Tue</td>
<td>Nov 12</td>
</tr>
<tr>
<td>Thanksgiving recess begins after last class</td>
<td>Tue</td>
<td>Nov 26</td>
</tr>
<tr>
<td>Classes resume</td>
<td>Mon</td>
<td>Dec 2</td>
</tr>
<tr>
<td>Classes end (after last class meeting)</td>
<td>Fri</td>
<td>Dec 6</td>
</tr>
<tr>
<td>Final examinations begin</td>
<td>Mon</td>
<td>Dec 9</td>
</tr>
<tr>
<td>Fall Semester ends after last</td>
<td>Fri</td>
<td>Dec 13</td>
</tr>
</tbody>
</table>

### SPRING SEMESTER

<table>
<thead>
<tr>
<th>Event</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence halls open 10:00 a.m.</td>
<td>Sun</td>
<td>Jan 19</td>
</tr>
<tr>
<td>Classes begin</td>
<td>Tue</td>
<td>Jan 21</td>
</tr>
<tr>
<td>Last day to ADD courses (other than “B” Block courses) &amp; last day to DROP, or select pass/fail in “A” Block courses</td>
<td>Mon</td>
<td>Jan 27</td>
</tr>
<tr>
<td>Last day to DROP, select a pass/fail in a full semester course</td>
<td>Mon</td>
<td>Feb 3</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in “A” Block courses</td>
<td>Mon</td>
<td>Feb 17</td>
</tr>
<tr>
<td>Last day to apply for Study Abroad for Fall Semester</td>
<td>Mon</td>
<td>Mar 3</td>
</tr>
<tr>
<td>Last day of “A” Block; Spring Break begins after last class</td>
<td>Fri</td>
<td>Mar 7</td>
</tr>
<tr>
<td>Classes resume; “B” Block begins</td>
<td>Mon</td>
<td>Mar 17</td>
</tr>
<tr>
<td>Summer School Registration begins</td>
<td>Mon</td>
<td>Mar 17</td>
</tr>
<tr>
<td>Last day to ADD, DROP or select pass/fail option in “B” Block courses</td>
<td>Wed</td>
<td>Mar 19</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in a full-semester course</td>
<td>Mon</td>
<td>Mar 24</td>
</tr>
<tr>
<td>Advisement Week for Fall 2014</td>
<td>Mon-Fri</td>
<td>Mar 31-Apr 4</td>
</tr>
<tr>
<td>Registration for Fall sem. begins</td>
<td>Mon</td>
<td>April 7</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in “B” Block</td>
<td>Mon</td>
<td>Apr 14</td>
</tr>
<tr>
<td>Honors Convocation</td>
<td>Fri</td>
<td>Apr 25</td>
</tr>
<tr>
<td>Spring Family Weekend</td>
<td>Fri-Sun</td>
<td>Apr 25-27</td>
</tr>
<tr>
<td>Hot Dog Day</td>
<td>Sat</td>
<td>Apr 26</td>
</tr>
<tr>
<td>Classes end (after last class meeting)</td>
<td>Mon</td>
<td>May 5</td>
</tr>
<tr>
<td>Final examinations begin</td>
<td>Wed</td>
<td>May 7</td>
</tr>
<tr>
<td>Spring Semester ends after last</td>
<td>Mon</td>
<td>May 12</td>
</tr>
<tr>
<td>Commencement</td>
<td>Sat</td>
<td>May 17</td>
</tr>
</tbody>
</table>

### SUMMER SCHOOL [www.alfred.edu/summer](http://www.alfred.edu/summer)

- **First Session** | Mon-Fri | May 19-June 27
- **Second Session** | Mon-Fri | June 30-Aug 8

**Special Summer Programs**

- **(Call Summer Programs Office at 871-2612 for further information about summer school and summer programs.)**

This information is subject to change. For the latest academic calendar information, check: [www.alfred.edu/academic_calendar/](http://www.alfred.edu/academic_calendar/)
Parking for visitors to the Admissions Office is available in the Alumni Hall lot (32). Parking is available to other visitors for short periods in the remaining lots or at parking meters on village streets. Persons remaining more than three days should obtain a temporary permit from the Safety Office in Physical Plant (21).

Note: To simplify identification of Alfred University buildings, certain Alfred Village structures have been omitted from this map.