Dear Parent,

**Welcome to the Alfred University Community!**

This handbook has been created to provide you with handy information and to answer questions frequently asked by parents of new students. Other features you might find helpful are the list of area hotels, motels and bed & breakfast locations, the campus map, the list of local restaurants and the academic calendar.

I hope you will also take a few moments to review the Parents Association information. Contact information for the President of the Parents Association is included. We are available to answer any questions and address any concerns you may have. For more information about the Parents Association, I urge you to visit our parent’s website at: www.alfred.edu/parents/.

I look forward to greeting you on campus, or to speaking with you by phone or via e-mail. On behalf of the Parents Association I extend to you my very best wishes for a great first year!

*Katie Rommel-Esham*
President, AU Parents Association
38 Second Street
Geneseo, NY 14454
rommel@geneseo.edu, 585-245-5325

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**It is my pleasure to welcome you to Alfred University.** I’d like to start by introducing myself. I’m Bonnie Dungan, Director of Summer and Parent Programs and as Director, one of my first responsibilities is to provide you with our Parent Handbook. I hope you find it to be a helpful resource and reference guide. It will also be available online at www.alfred.edu/parents/handbooks.cfm.

Another important aspect of my position as Director of Parent Programs is to welcome you to campus not only for Parents Orientation but for the variety of events we sponsor throughout the academic year. We host special events such as Fall and Spring Family Weekends which are great times to catch up with your student and enjoy Alfred life, as well as several services geared specifically for parents such as our parents website, Parents Association, Parents Advisory Board, an email Q & A yahoo group and our new AU Parents Facebook page where we hope to hear from you and have you post fun photos of your time here while visiting your student.

When your student becomes a member of our current student population, you, as the parent, are automatically a member of the Parents Association! I join Katie in encouraging you to consider attending these events, taking advantage of these services and becoming an active member of the Association.

Again, welcome! I hope we have an opportunity to meet when you visit campus this fall!

*Bonnie Dungan*
Director of Summer and Parents Programs
203 Greene Hall
dunganbj@alfred.edu, 607-871-2612
Save the date!

Thursday - August 25, 2016

New Student Check-in

New students should arrive at the Joyce & Walton Health & Wellness Center (McLane Annex) between 8:00 a.m. and 1:00 p.m so we can welcome them to campus. They can get all of their business taken care of at this “one stop shop” for room keys, student I.D.s, class schedule and vehicle registration.

(Important: students need to have their bills paid in full and immunization requirements up to date before they can get their room keys.)

Visit my.alfred.edu/orientation for an orientation schedule and other details. If you have any questions about check-in, please contact the Office of Student Affairs at 607-871-2132.

Parents Orientation

Parents Orientation will also take place Thursday, August 25. Parents are encouraged to visit the Parents Association table in the Joyce & Walton Health & Wellness Center during student check-in to pick up a schedule. The program includes a picnic on the Brick Lawn for parents and students, Parents Information Sessions, and a “stop-and-go” Parents Information Fair.

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Alfred University’s Mission
The mission of Alfred University is to provide excellent quality and enduring value through academic and co-curricular programming that is both intellectually challenging and practically relevant. We are culturally diverse and student-centered, and aim to serve an ever-changing student population. We seek students with the aspiration and dedication to do well for themselves and for their greater communities. Thus, we prepare our students with the knowledge, skills and life-habits that will enable them to succeed, and to live lives of continuous personal growth and service to others. These outcomes are achieved through a commitment, by the entire AU community, to teaching and research, the pursuit of scientific and technical expertise, artistic creativity, and humanistic learning.

Our Heritage
Alfred University was founded in 1836 by liberal, independent thinkers who placed high value on education for all citizens. Today, the University has retained and built upon the strong values of its founders, developing as an institution of national and international renown that is responsive to the needs of contemporary society while remaining consistent with the spirit of its origins.

Alfred University is the second oldest co-educational college in the United States and one of the earliest nineteenth century colleges to have enrolled African American and Native American students. Over the course of the twentieth century, Alfred University evolved into a complex institution offering a full range of programs in the liberal arts and sciences, art and design, engineering, business, education, and school psychology. For more information on Alfred's history, traditions, and people visit the University Archives at http://herr.alfred.edu/special/archives/.

Alfred University Philosophy on Parents as Partners
At Alfred University we value a community environment that fosters intellectual curiosity and growth, promotes and models good citizenship, encourages enlightened leadership and respects each individual. Your students are learning to become an independent thinker and self-advocate. We will educate them to explore the opportunities available to them, make decisions and learn from them, and take responsibility for their own learning. We ask that you support your student’s developmental process by encouraging their dialogue with us in solving problems and expressing ideas.

It is normal and natural to advocate for your student, and we welcome questions from parents; however, we will work directly with your student in exploring situations of concern and developing solutions. While it may seem easier in the short run to “solve the problem” for your student when asked for help, what is lost is the opportunity for them to learn how to manage conflict or advocate for themselves. We ask that before you contact us, you ask your son or daughter to get in touch with the appropriate faculty or staff member to start the discussion. If they are unsure where to begin, the Dean of Students, Dr. Norm Pollard, in the Student Affairs Office, Powell Campus Center (607-871-2132) is a good starting point.

In most cases, you will learn about your student’s accomplishments, grades, conduct violations, physical health or mental health concerns from them, or from a faculty or staff member only with the student’s knowledge and consent. We encourage you to discuss with your student your expectations for their sharing that information with you. Please feel free to review and ask about the Family Educational Rights and Privacy Act (FERPA), available online at www.alfred.edu/students/family-resources/.

Family connections are critical to today’s college students. With our shared goals of student success, Alfred University faculty and staff view parents as partners in preparing students for life after college.
Academic Resources

Faculty
At Alfred University, we have a caring and deeply informed faculty made up of talented people who enjoy working closely with students. To find out more, please visit these websites to view AU faculty profiles:
College of Liberal Arts & Sciences: http://las.alfred.edu/
College of Professional Studies: http://ps.alfred.edu/faculty/
Inamori School of Engineering: http://engineering.alfred.edu/facultyandstaff/
School of Art and Design: http://art.alfred.edu/faculty/index.html

Libraries
Herrick Memorial Library (607-871-2184)
Scholes Library of Ceramics (607-871-2492)
Whether students are looking for the latest research materials on-line, a good book to read, or a popular video, the AU libraries are ready to meet their needs. The libraries open their doors both physically and virtually to students and faculty in all University programs. State-of-the-art technology connects students to library holdings, selected course reserves and other instructional materials anytime, anywhere via the World Wide Web.

The collections at Herrick Memorial Library focus on the College of Liberal Arts and Sciences and the College of Professional Studies. The Scholes Library of Ceramics supports the programs of the School of Art and Design, and the Inamori School of Engineering. We invite you to browse the libraries' home pages to find more about the specific policies and services offered by each. Herrick – herrick.alfred.edu/
Scholes – http://scholes.alfred.edu/

Academic Policies/Regulations (607-871-2123)
A complete listing of academic policies and regulations, including information about degree requirements, credits, grades and grade point averages, classification of students and academic standing, academic honors, registration, scheduling and attendance, withdrawal, leave of absence and readmission, academic dishonesty and more, is available online at: my.alfred.edu/academic-policies/
Student Service Center – Registrar, Student Accounts & Billing (607-871-2123)
Located in Seidlin Hall, the AU Student Service Center is AU’s “one-stop shop” for paying bills and registering for classes. The offices represented are the Registrar and Student Accounts. Student Service Center staff members are committed to providing friendly, professional service in assisting with student academic records, registration and financial issues. For details and contact information, please visit my.alfred.edu/services

Parent Access to Student Grades/FERPA (607-871-2123)
The Family Educational Rights and Privacy Act of 1974 (FERPA) gives college students specific privacy rights with regard to their education records (please refer to www.alfred.edu/students/family-resources/). However, students may sign a waiver allowing parent/guardian access to information. If a waiver is on file and a parent inquires about student progress, a school official, after confirming the identity of the parent, may speak freely about grades and progress. The waivers are mailed to entering students during the summer. Grade reports are available to students in their secure login on AU Banner Web. If a student provides his or her Self-Service Personal Identification Number (PIN) to parents, academic and student account information may be accessed by them at any time (refer to https://banweb.alfred.edu).

Center for Academic Success (607-871-2148)
The Center for Academic Success (CAS) coordinates academic support services on campus. This includes, but is not limited to individual, group, and drop-in tutoring, Supplemental Instruction, and disability-related services here at Alfred University. Any student can visit the Center for Academic Success for an individual consultation. Staff will assist the student in determining the appropriate support service or course of action based on the individual’s difficulties and needs. All CAS services are free of charge to any AU student.

Academic Support (607-871-2148)
Supplemental Instruction: Supplemental Instruction (SI) is an academic support program that targets historically difficult courses. SI is regularly scheduled, out-of-class review sessions for all students enrolled in a targeted course. SI study sessions are informal seminars in which students review notes, discuss readings, develop organizational tools, and prepare for examinations. Students learn how to integrate course content with reasoning and study skills.

Group & Drop-In Tutoring: A variety of classes offered at AU are supported by group tutoring. Group tutoring allows students to clarify difficult content areas, study for exams, and receive assistance and feedback on homework assignments. Group tutoring is led by trained peer tutors and typically operates on a fixed weekly schedule. The campus Math Lab is located in Myers Hall and is available Monday through Thursday from 6PM to 9PM for drop-in math assistance.

Individual Tutoring: Individual tutoring is available on a limited basis for those classes which are not supported by group tutoring, or for students who have attended at least 3 group tutoring or Supplemental Instruction sessions and demonstrate the need for a more individualized approach.

Academic Skills Workshops: CAS staff periodically offer academic skills workshops to help students develop general skills (i.e., time management, effective note-taking, managing academic anxiety, overcoming procrastination, study skills).

Services for Students with Disabilities (607-871-2148)
Alfred University is dedicated to providing equitable and efficient services to all students. The Center for Academic Success (CAS) provides support services, consultation, and advocacy for students with learning, physical, and/or psychological disabilities. In addition, the CAS staff is available to consult with faculty, staff,
and administration on disability related issues, determine reasonable and appropriate accommodations for students with disabilities, and facilitate the delivery of services.

Accepted students receive a CAS registration form in their Admissions packet. When students complete this form and provide thorough and current documentation of their disability, they are able to receive appropriate accommodations, attend early orientation, and work one-on-one with an Academic Consultant who will support their transition to college and beyond. For further information, please contact Liz Shea, Director, Center for Academic Success (CAS@alfred.edu) or visit: http://my.alfred.edu/cas/

**The Writing Center (607-871-2245)**
The Writing Center provides free writing assistance to all Alfred University students (undergraduate and graduate), faculty, and support personnel. The student tutors represent a wide range of disciplines, and each tutor is trained to deal with all kinds of writing tasks. Please visit www.alfred.edu/writing/ for further details.

**Study Abroad (607-871-2269)**
The Office of International Programs strives to offer every student, in every discipline, the opportunity to participate in a high quality study abroad program. They work with students to find the program that is right for them and their course of study. Whether students want to go to England or Peru, Australia or Senegal, Japan or France, the Office of International Programs can offer attractive options through our exchange partners and affiliated programs around the world. www.alfred.edu/studyabroad/

**Honors Program (607-871-2924)**
The Alfred University Honors Program is designed to enrich the lives of exceptional students. Honors seminars are the heart of the program. In these seminars, students have explored chaos theory, bioethics and neurological disorders. They’ve written children’s books, ghost stories, web journals and romance novels. They’ve looked at opera and comedy, Zen and the Blues. Anyone with an outstanding high school record and a broad range of intellectual interests may apply. For further information please visit www.alfred.edu/honors/ or contact Dr. Gordon Atlas at atlas@alfred.edu.

**Financial Aid (607-871-2159)**
At Alfred University, we believe education is the single most important investment a person will make during his or her lifetime. We pledge to make every possible effort, within the resources available, to work with you in combining family resources, federal, state and University financial assistance programs, and possible alternative financing plans, to make your child’s attendance at Alfred University a reality. The Financial Aid office is located in Alumni Hall, on the main level. For forms and further information regarding costs, financial aid, scholarships, grants, other aid programs, loans, application procedures, payment plans and private loans, direct loan entrance counseling, and more, please visit: www.alfred.edu/finaid/.

**Computing Resources and Internet Access (607-871-2222)**
Alfred University’s Information Technology Services (ITS) are here to assist students with their technology needs. On the ITS welcome page students can find everything they need to get their computing experience started at AU, including how to get computer help, how to activate their email account, what the University’s email and network policies are, minimum requirements needed for computers students bring with them to school, how to connect to the AU network, how to access campus computers, how to create a personal web page, post a ride request, look for used books, check the lost and found, etc. It also tells what software AU ITS supports and how students can keep their computers clean of viruses and spyware/adware. my.alfred.edu/its/
AU Wellness Center – Counseling and Health Services
(607-871-2300, 607-871-2400)
The AU Wellness Center, located on Park Street, is an integral part of Alfred University, encompassing Health Services, Counseling Services and Wellness Education.

AU Counseling Services provide personal counseling, group counseling, outreach, substance abuse counseling and consultation. First-year students face many challenges and learning to manage stress is very important. If you are concerned about your son or daughter’s well-being, encourage them to contact AU Counseling Services at 607-871-2300. Office hours are Monday through Friday, 8:30 a.m. – 12:00 p.m., 1:00 p.m. to 4:30 p.m.

Counseling Services will make every effort to provide prompt service. Initial appointments with a counselor are made as soon as possible, usually within a week. Emergencies, of course, are seen immediately. Students are provided with emergency numbers to reach staff when the Center is closed. Further information is available on-line at www.alfred.edu/students/student_services/counseling.cfm.

AU Health Services is provided by a team of nurse practitioners, a physician and registered nurses during the academic year. All enrolled students are welcome to use the Health Services during operating hours: Monday-Friday: 8:30 a.m. – 12:00 p.m., 1:00 p.m. to 4:30 p.m.

Students should call 607-871-2400 to schedule an appointment prior to the visit. There is no fee for appointments. Lab work and some supplies or procedures may incur a small fee. These can be charged to the student’s AU account or paid at the time and summarized to submit for insurance reimbursement. For information regarding what students should do in case of a medical emergency, who to contact for after-hours care, immunization requirements, and more about the scope of AU Health Services please visit: www.alfred.edu/students/student_services/health_center.cfm. John A. DelCampo, D.D.S. (607-587-8838) provides dental services in Alfred.

Health Insurance (607-871-2400)
AU expects all students be covered by a health insurance plan. We strongly recommend that students verify their current plan will cover their needs while they’re in the Alfred area. Please note that AU Health Services does not directly bill insurances, but will provide a summary of charges upon request, which can be submitted to insurance plans for reimbursement. For more information, please contact Health Services at 607-871-2400 or the Health Services URL at: www.alfred.edu/students/student_services/health_center.cfm

Banking
There is one ATM on campus, owned by the Steuben Trust Bank, located outside the lower doors of the Powell Campus Center. This bank has a branch in Alfred about a mile north of campus, on route 244. Directly across from campus, on Main Street, there is a Community Bank NA branch with an ATM. The ServU Credit Union, for AU students, faculty and staff, also offers full-service banking. Please contact these banks directly for more information. Community Bank NA, 39 N. Main, 607-587-844, www.communitybankna.com/; Steuben Trust Company, 928 Rte. 244, 607-587-9122, www.mystuebentrust.com/; and ServU Credit Union, 180 N. Main, 607-587-8788, www.servucu.com.
Residence Life (607-871-2186)
The Office of Residence Life is committed to providing an environment where opportunities and experiences for learning outside the classroom exist that challenge and support the development of students in becoming mature, responsible community members.

Residency Requirement
Alfred University is a residential university. We believe that residence hall living is a key component of a student-centered educational experience in which academic learning is integrated with student development. For this reason, students are required to live on campus for their first, sophomore, and junior years. Students who are in good academic standing at the end of the fall semester (of their junior year) prior to Spring housing sign-ups may be eligible to move off campus. Students who are 23 or older, married, a veteran or commuting from a permanent home or primary residence of a parent/legal guardian within 60 miles of campus, may be eligible for an exemption from the on-campus housing requirement. Students who wish to be considered for an exemption must fill out a Residency Requirement Waiver (available at www.alfred.edu/students/living_at_au/residence_life.cfm).

All corridor-style residence halls are co-ed by floor, while suite and apartment-style halls are co-ed by suite or apartment. Double rooms, apartments and suites are occupied by students of the same gender. Bathrooms are designated male or female. Alfred University contracts Mac-Gray Services, Inc., to provide laundry machines in every residence hall. Laundry fees are included in the cost of room and board. There is a dry cleaning service available through Alfred Pharmacy on Main Street. We offer a variety of housing options. Please visit www.alfred.edu/students/living_at_au/residence_life.cfm for housing option details as well as information regarding what to bring, AU Residence Life policies, and answers to frequently asked questions.

Recreation and activities are an important part of the Alfred University experience and the Office of Residence Life staff offers a variety of special programs. First-year students will have programs that are geared specifically for their developmental needs. Activities and events are designed to build community and help first-year students make a smooth transition to Alfred University. This is achieved by offering students social and educational programs that allow for informal contact with faculty, staff, and fellow students, teaching students about campus resources and involvement opportunities, and through programs addressing issues applicable to college student development. Such program topics have included: personal safety, homesickness, sharing a room with respect, time management, study skills, personal finance, campus involvement, wellness topics, service learning, goal setting, alcohol education and relationship issues.

Dining (607-871-2247)
Our goal is to provide a variety of healthy foods in a fun atmosphere. Meal Membership Plans include:

<table>
<thead>
<tr>
<th>Plan Name</th>
<th>Ade Meals Per Week</th>
<th>Saxon Swipes Per Semester</th>
<th>Dining Dollars Per Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>King Alfred Plan</td>
<td>Unlimited</td>
<td>15 (Plus 4 Weekend Meals)</td>
<td>$50</td>
</tr>
<tr>
<td>Gold Plan</td>
<td>10</td>
<td>60</td>
<td>$200</td>
</tr>
<tr>
<td>Purple Plan</td>
<td>8</td>
<td>45</td>
<td>$250</td>
</tr>
<tr>
<td>Black Knight Plan</td>
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<td>30</td>
<td>$575</td>
</tr>
<tr>
<td>Commuter Plan</td>
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<td>80</td>
<td>$100</td>
</tr>
</tbody>
</table>

The Student Affairs Vision:
• Creative Connections: Alfred’s unique collaboration of ideas will lead to innovative solutions. Students Affairs will be leaders in building bridges and bringing students together to create a community of innovation and engagement.

• Wellness in the Wild: Alfred’s unique setting will be developed as both an educational and recreational resource that reflects care for the self, the community and the planet. Our wellness initiatives will foster healthy lifestyle choices in an environmentally aware and connected context.

• Dedication to Diversity: Alfred’s unique history of equality will inspire us to be proactive in celebrating the diversity on our campus and preparing students with leadership skills to create safe, socially just communities - starting here in our own rural area.
Ade Meals are meals to be used exclusively in Ade Dining Hall, and are reloaded on a member’s meal card at the beginning of each week on Sunday morning. Ade meals can only be used by the meal plan member.

Saxon Swipes are block meals that can be used throughout each semester at a variety of locations: Powell Cafe and MidKnight Express for a combo meal or at Ade Dining Hall as a meal for the meal plan member or their guest(s). Saxon Swipes are good for each semester only (they do not roll over from one semester to the next). The King Alfred Plan also includes four Weekend Meals, similar to Saxon Swipes, however they are added to the plan every week on Saturday mornings. If there is a balance after Sunday of each week, those meals can be used throughout the rest of the week until the following Friday.

Dining Dollars are used like cash at AVI Fresh locations & several vending machines on campus. Dining Dollars only come with the purchase of a meal plan and roll over from Fall to Spring semester, but expire regardless of balance on the last day of finals each academic year. Additional Dining Dollars may not be purchased (see Fiat Bux below).

Fiat Bux are used like Dining Dollars with an added benefit; in addition to the areas listed above for Dining Dollars, Fiat Bux can be used at other AU locations: Clay Store in Binns-Merrill, The Press of the Dingbat in Harder Hall, Photocopiers in Scholes and Herrick Libraries, and at the Barnes & Noble Bookstore in Powell Campus Center. Fiat Bux can be purchased at Powell Cafe and MidKnight Express during regular hours of operation with cash or credit card. Fiat Bux are good until on the last day of finals each year.

Meal Membership Plan Changes are allowed through 4 p.m. on the Friday of the first week of classes. This gives students a week to determine if they have chosen the plan that best fits their eating habits. Notifications will be sent out in November stating that students can change their plans for the following semester starting December 1 through the first week of the spring semester. To change plans, students should contact the Office of Residence Life at 607-871-2186.

Recipes from Home – AU Fresh is continually working to improve our service and menus, if you have a great home recipe we would like to hear about it, if selected your recipe will be served at Ade Dining Hall! To submit a recipe check out: www.aviserves.com/alfred/recipes-from-home.html

Career/Future Planning (607-871-2164)
The staff of the McComsey Career Development Center empower students and alumni to find their professional purpose and meaningful work through informed decision-making, practical experience, and connection to the global community. Services include: career counseling to assist with the career decision-making process; career advising to assist with job/internship search skills; Handshake, a job and employer search database; and numerous career related events held throughout the year. The CDC is located in the Allen Steinheim Museum, behind Powell Campus Center. Hours are 8:30 am to 4:30 pm, Monday through Friday. For more information, or to schedule an appointment, please visit: www.alfred.edu/cdc/.

Center for Student Involvement (607-871-2671)
By building community one event at a time, the Center for Student Involvement (CSI) fulfills its commitment to bring the student body together through its core values of innovation, inspiration, and compassion. Located in the Arthur and Lea Powell Campus Center, the CSI contributes to the overall success of students by providing engaging opportunities and innovative activities with an emphasis on building a strong community where every member is encouraged to contribute and diversity and uniqueness are celebrated. Under the leadership team of Tricia Debertolis, Associate Dean for New Student Programs, Dan Napolitano, Director of Student Activities, and Craig Arno, Coordinator of Diversity Programming, CSI encompasses a broad range of programming and activities for students including new student programs,
orientation, student activities, student clubs and organizations, campus entertainment and programming, Drawn to Diversity and the Powell Campus Center. [www.alfred.edu/students/involvement/](http://www.alfred.edu/students/involvement/)

**Safety (607-871-2108)**
At Alfred University your student’s safety is paramount. The AU Public Safety Office is located in the Physical Plant Building behind Greene Hall, and is staffed by 4 full-time and 5 part-time professional staff members plus 14 student guards. Its mission is to provide a safe and secure environment for the students, faculty, staff and visitors of Alfred University. The Public Safety website includes lots of helpful and important information including crime prevention tips, how to stay safe on and off campus, policies, locations of the blue light call boxes on campus, safe escort services, how to report an incident or concern, and more. Public Safety is also the place to call if you have an urgent concern regarding the safety and/or well-being of your student. Once you explain your concern, they can contact Counseling Services, the Dean of Students, or any other emergency response provider on campus. If Public Safety is off-duty (mostly early morning hours), the call will be transferred to our local 911. Those dispatchers also have AU’s emergency response information. [my.alfred.edu/safety](http://my.alfred.edu/safety/)

**The Beth Robinson Judson Leadership Center (607-871-2971)**
The Judson Leadership Center is the home of the Women’s Leadership Center, the Horowitz Leadership Development Program, ELEAD (Engineering Leadership and Development) and the Saxon Sidekicks mentoring program for first-year students. Through the Judson Leadership Center, AU provides leadership education and opportunities for students and community members. [www.alfred.edu/leadership/](http://www.alfred.edu/leadership/)

**AU Conduct System (607-871-2132)**
Alfred University “aims to provide challenging programs in a student-centered environment in order to prepare well-educated, independent thinkers for lives of continuous intellectual and personal growth.” To that end, it is necessary to articulate behavioral expectations and community standards in the form of the Code of Student Conduct, Residence Life and General University Policies. These policies exist to serve as a guide and to ensure the proper atmosphere necessary for the academic and social life of each student.

Alfred University’s student conduct system is designed to confront individuals with the impact of their actions in a constructive and educational manner that will foster an understanding of the effect their behavior has had on individuals and the community. The conduct system is also designed to hold students accountable for their behavior, to protect the University community and property, to protect the rights of the members of that community to function in an environment conducive to academic pursuits and to challenge students’ moral and ethical decision-making. Action will be taken against students whose conduct adversely affects the university community and/or pursuit of its objectives, or violates state, local or federal law. Please visit [http://www.alfred.edu/students/student-conduct/](http://www.alfred.edu/students/student-conduct/) to view Alfred University policies. Additionally, [http://my.alfred.edu/student-policies/parent-questions.cfm](http://my.alfred.edu/student-policies/parent-questions.cfm) is a parent’s FAQ page that can help you better understand our process.

**Sexual Harassment and Sexual Assault**
Even though we strive to ensure these types of assaults are rare, we also recognize that parents are often the first to hear when an incident occurs. Sexual harassment and sexual assault are forms of sex discrimination prohibited by university, state and Federal policy (Title IX). Sexual harassment is unwelcome conduct of a sexual nature and can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature, such as sexual assault or acts of sexual violence. Sexual harassment is more broadly defined as “any unwelcome conduct of a sexual nature.” Sexual violence refers to physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent (due to age, use of drugs or alcohol, or because of an intellectual or other disability). Sexual violence includes rape, sexual assault, sexual battery, sexual abuse, and sexual coercion. Our policy and resources for getting help can be found at: [http://my.alfred.edu/student_policies/titleix.cfm](http://my.alfred.edu/student_policies/titleix.cfm)
Where can I direct my son or daughter for information about . . .

■ Help and Support

**Safety and Security** – Public Safety Office, Physical Plant, 607-871-2108 – Emergencies, escort services, 24-hour campus service (with county 911 emergency system).

**Counseling, Emotional Issues, Consultation** – AU Counseling Services, Wellness Center, Park Street. 607-871-2300. [www.alfred.edu/students/student_services/counseling.cfm](http://www.alfred.edu/students/student_services/counseling.cfm)

**Health Concerns** – AU Health Services, Wellness Center, Park Street, 607-871-2400. [www.alfred.edu/students/student_services/health_center.cfm](http://www.alfred.edu/students/student_services/health_center.cfm)

**Academic Support** – Center for Academic Success, Crandall Hall, 607-871-2148. [www.alfred.edu/academics/cas.cfm](http://www.alfred.edu/academics/cas.cfm)

**Writing Skills** – The Writing Center, Herrick Library, third floor, 607-871-2245. [www.alfred.edu/writing/](http://www.alfred.edu/writing/)

**International Student Assistance** – International Programs Office, Perlman Hall, 607-871-2269. [www.alfred.edu/iso/](http://www.alfred.edu/iso/)


■ Campus Life Questions

**Living Arrangements, Residence Halls, Meal Memberships** – Office of Residence Life, Bartlett Hall, 1st floor, 607-871-2186. [www.alfred.edu/students/living_at_au/residence_life.cfm](http://www.alfred.edu/students/living_at_au/residence_life.cfm)

**Career/Future Planning** – The Robert R. McComsey Career Development Center, 607-871-2164. [www.alfred.edu/ede/](http://www.alfred.edu/ede/)

**Multi-Cultural/Diversity Programs** – Center for Student Involvement, Powell Campus Center, 607-871-2671. [www.alfred.edu/students/involvement/diversity.cfm](http://www.alfred.edu/students/involvement/diversity.cfm)

**Student Clubs and Organizations** – Center for Student Involvement, Powell Campus Center, 607-871-2671. [www.alfred.edu/students/involvement/](http://www.alfred.edu/students/involvement/)

**Beth Robinson Judson Leadership Center** – 607-871-2971. [www.alfred.edu/leadership/](http://www.alfred.edu/leadership/)

**Athlete Concerns/Athletics at AU/Fitness Center/Pool** – Department of Athletics, McLane Center, 607-871-2193. [www.alfred.edu/athletics](http://www.alfred.edu/athletics)

■ Academic Questions

**Concerns about a Grade** – 1st contact is the instructor, 2nd contact is the division chair and 3rd contact is the Dean’s Office (Art & Design – 607-871-2412, Engineering – 607-871-2422, Professional Studies – 607-871-2124, Liberal Arts & Sciences – 607-871-2171)

**Graduation Requirements** – Dean’s Office [my.alfred.edu/academic-policies/](http://my.alfred.edu/academic-policies/)

**Major Requirements** – Division Chairperson, [www.alfred.edu/academics/degrees_majors.cfm](http://www.alfred.edu/academics/degrees_majors.cfm)

**Choosing/Changing Majors** – Faculty Advisor, Dean’s Office

**Declaring Majors/Minors** – Division Chairperson

**Changing Advisors** – Dean’s Office
Changing College/School – Dean’s Office of the college/school in which student is currently enrolled.

Registration Changes – Add/Drop is available on BannerWeb banweb.alfred.edu each day from 8:00am to midnight until the last day to add or drop classes as published in the Academic Calendar. For help or information contact the Registrar’s Office, Student Service Center (607-871-2123) my.alfred.edu/services/

Withdrawal from a Course – Advisor

Late Registration Changes (i.e., late withdrawals, etc.) – Dean’s Office

Considering Withdrawing from AU – Student Affairs, Dean’s Office, Powell Campus Center (607-871-2132)

Considering a Leave of Absence – Dean’s Office

Obtaining an Official Transcript – Registrar (607-871-2123) www.alfred.edu/registrar

Changing Student’s or Parents’ Address in the Student Record System – Student Service Center, my.alfred.edu/services/ (607-871-2123)

Computing Questions

Instructions for Getting Into and Using my.alfred.edu – (607-871-2222) my.alfred.edu/info/

Questions/Concerns Related to Computing & Equipment – (607-871-2222) www.alfred.edu/its/

Necessities

Mail – www.alfred.edu/students/living_at_au/mailroom.cfm

Phone – my.alfred.edu/facilities/au-phone.cfm

Bookstore/Textbooks – www.alfred.bncollege.com/

On-Campus Jobs – my.alfred.edu/info/jobs.cfm

Parking – my.alfred.edu/safety/parkingmaps.cfm

Getting to and from Campus – my.alfred.edu/info/getting-to-and-from.cfm

Campus Map – www.alfred.edu/map/

Money Questions – Student Accounts – my.alfred.edu/services/student-account.cfm

Health Insurance Claim Forms – www.academichealthplans.com/alfred

Local Storage Facilities & Other Area Services – www.alfred.edu/community/areaservices.cfm

Parent Resources

Parents Association Mission Statement
The AU Parents Association exists to promote and enhance opportunities for parents of Alfred University students to communicate, participate, and establish a sense of community with one another and with the faculty, staff and administration of Alfred University.
Office of Parent Programs (607-871-2612)
The AU Office of Parent Programs, located on the 2nd floor of Greene Hall, was established more than 25 years ago to provide opportunities for parents of Alfred University students to communicate, participate, and establish a sense of community with one another and with the faculty, staff, and administration of Alfred University. The current director is Bonnie Dungan, who also serves as Director of Summer Programs. We offer and support a variety of events, programs, and services for parents including Parents Orientation, Fall and Spring Family Weekends, the Parents website, Parent Handbook, Parent2Parent Yahoo Group, Parents Association, and the Parents Advisory Board. Please feel free to contact us with any questions you might have at 607-871-2612, fax 607-871-2045, or dunganbj@alfred.edu.

Alfred University Parents Association
As the parent of an Alfred University student, you are automatically a member of the AU Parents Association. There are no dues, and all parents are welcome to attend our annual meetings, held during Fall Family Weekend. The purpose of the Parents Association is to provide an organization through which parents can better understand the educational and social programs their students experience at Alfred University. It is also a support group, provides a network of parent volunteers who are available to speak with other parents, answer questions, give advice, and share experiences.

Parents Advisory Board
An important component of the Alfred University Parents Association is the Parents Advisory Board. The mission of the Advisory Board is: to provide feedback and suggestions related to AU Parents Programs and help determine future direction; to serve as a resource to prospective and current AU parents in terms of student academic life and life within the University community; to provide valuable input to AU administration when a parent “point of view” is needed; and to assist the Director of Parents Programs and President of the Parents Association as needed in project planning and development. The Parents Advisory Board meets during Fall and Spring Family Weekends each year and on an “as needed” basis. Parents interested in serving on the Advisory Board can contact Bonnie Dungan, Director of Parents Programs at dunganbj@alfred.edu, or 607-871-2612.

Parents Association Goals
• To ensure open, person-to-person channels of communication between parents and the University so that
  • Parents can find, or be directed to, reliable information about University policies and procedures, University and community happenings/issues, and other aspects of life or events in Alfred that may affect their students
  • Parents have ample opportunity to express their views and concerns to members of the University administration.

• To give parents opportunities to meet, become acquainted, and discuss topics of mutual interest or concern both at Alfred and in their home areas.

• To enable parents to participate in the life of the University by sharing the benefit of their expertise or their personal and professional associations with the University, its students, and one another. This sharing can take place through volunteer opportunities such as:
  • becoming a member of the Parents Advisory Board
  • serving as points of contact for other parents
  • attending regional alumni-parents events
  • identifying job placement or internship opportunities for AU students or graduates
  • identifying and encouraging promising students to consider AU

Parent Resources
Parents Orientation (607-871-2612)
Parents Orientation is held in the afternoon of the first day of New Student Orientation, Thursday, August 25. It will be held in Holmes Auditorium, Harder Hall from 3:30-5:00 p.m. The program begins with a welcome from AU President Mark A. Zupan, followed by greetings from the President of the Parents Association and presentations covering topics such as “Long Distance Parenting,” and “Services Available for Students on Campus.” The program ends with a Parents Association Reception and Student Services Fair during which parents can meet and speak with members of the Parents Advisory Board and Student Affairs directors. We encourage all parents of new students to consider attending.

AU Parent2Parent Yahoo Group
The AU Parent2Parent Yahoo Group was created to provide a convenient online forum through which parents can ask questions, get answers and share concerns. Recent discussion topics include student orientation, getting to and from campus, students bringing cars to campus, where to stay when visiting, meal plans, residence hall rooms, registering for classes, buying books, which cell phone provider to use, things students should bring to campus, what type of computer is best, dealing with the emotions involved in bringing your child to campus and returning home to an “empty nest.” If you are not yet a member of the Yahoo group, and would like to join, please contact Jodi Bailey, at baileyj@alfred.edu.

Special Events for Families
Families are always welcome to visit! Special events include Fall & Spring Family Weekend. Fall Family Weekend will be held September 23-25, 2016 and Spring Family Weekend is scheduled for April 21-23, 2017. Many campus events are scheduled for family weekends, including concerts, class visits, sports events, entertainers, festivals, and more. Please feel free to visit www.alfred.edu/parents/ for more information.

In Case of Emergency
In the event of a campus emergency, AU communicates with students through several methods: text messaging, mass email, broadcast voice mail, through residence life staff, and via an automated alert system.

If you are worried about your son or daughter and wish to contact the University, you always have the option of calling Public Safety (607-871-2108) - regardless of the time of day. Once you explain your concern, they can contact AU Counseling Services, the Dean of Students, or any other emergency response provider on campus. If Public Safety is off-duty (mostly early morning hours), the call will be transferred to our local 911. Those dispatchers also have AU’s emergency response information. During regular business hours, you can also call the Wellness Center at 607-871-2400 (Health Services) or 607-871-2300 (Counseling Services).

AU Crisis Communication and Automated Alert System
The University will use parent email addresses, in addition to other forms of contact, to communicate vital information to parents in case of emergency. If you have not already done so, please provide us with your email address by sending a message to communications@alfred.edu letting us know you’d like to be on our parent email list.

We also use an automated alert system. In the Fall, when students log into Banner, they will be prompted to provide contact information. It is important for your son or daughter to provide a cell phone number so we can send them a text in case of a campus-wide emergency or crisis. (When they sign up, students may enter more than one phone number, and some choose to include a parent’s cell phone number so their parents receive the same text message, at approximately the same time, as students, faculty and staff.) Students may update their information at any time by logging into Banner. In most emergencies, the University would use the automated alert system (Rave Alert) for the initial notice. During the course of the crisis situation, updates will be delivered by text, web site and/or email, depending on the urgency and complexity of the message.
News For Parents
Visit www.alfred.edu/parents/news.cfm regularly for up-to-date news, campus alerts and information, helpful tips and suggestions for parents of AU students. Another way to keep informed about campus news is via the Alfred University E-Newsletter. To subscribe, all you need to do is send a message to enews@alfred.edu.

PARENT FAQS
Who should students contact if they have questions about registering for classes? Students are encouraged to call the Student Service Center at 607-871-2123 if they have any questions or problems with registering for classes. The staff there can walk them through the process over the phone.

What should students bring to campus? A list of things that will come in handy is available at my.alfred.edu/orientation/

Where do students register vehicles they bring to campus? Students should go to http://alfred.thepermitstore.com and fill out the correct information. Their permits will be sent directly to them.

## A Sampling of Area Restaurants

**LOWER-PRICE RANGE (Casual)**

- B.B. Shenanigans
  7 N. Main, Alfred, 607-587-8488

- Collegiate Restaurant “The Jet”
  Main St., Alfred 607-587-9293

- Fox’s Pizza
  38 Main St., Alfred 607-587-8883

- Panda Chinese Restaurant
  27 N. Main St., Alfred 607-587-8255

- Terra Cotta Coffee House
  34 N. Main St., Alfred 607-587-8200

- Uncle Alfred’s Sub Shop
  Main St., Alfred 607-587-9070

- Little Sicily Pizza
  93 Main, Alfred Sta. 607-587-9570

- Subway
  Main Street, Alfred Station 587-8012
  Rte. 36, Hornell (Wal-Mart Plaza)
  Bolivar Rd., Wellsville 585-593-5280

- Burger King
  45 Main St., Hornell 607-324-0961
  Bolivar Rd, Wellsville 585-593-1199

- China Buffet
  82 Erie Ave., Hornell 607-281-0888

**The Country Kitchen**
7425 Seneca, Hornell 607-324-4551

**Giovanni’s Pizzeria**
119 Seneca St., Hornell 324-6000

**McDonald’s**
Wal-Mart Plaza, Hornell 607-324-3367
Bolivar Rd., Wellsville 585-593-4357

**Pizza Hut**
Wal-Mart Plaza, Hornell 607-324-7272
N. Main St., Wellsville 585-593-1550

**Pizza King**
194 Main St., Hornell 607-324-2215
35 N. Main, Wellsville 585-593-2330

**Castaways Restaurant**
Rt. 417, Wellsville 585-593-9889

**Club 57**
Hornell-Arkport Rd., Hornell 607-324-1143

**Marino’s**
110 Loder St., Hornell 607-324-5896

**Paddy’s Pub & Grill**
66 Broadway Mall, Hornell 607-324-1960

**The Sunset Restaurant**
231 East Ave., Hornell 607-324-6263

**L’Italia**
105 N. Main, Wellsville 585-593-2223

**Texas Hot Restaurant**
132 N. Main St., Wellsville 585-593-1400

**The Beef Haus**
176 N. Main St., Wellsville 585-593-6222
**Questions/concerns related to computing & equipment should be directed to the ITS Helpdesk at helpdesk@alfred.edu, 607-871-2222, www.alfred.edu/its/. A list of minimum requirements is available at my.alfred.edu/its/**

**What type of computer should my son or daughter bring to campus?**

Verizon works best in this area, but AT&T is also good.

**How much money do students need to live on?**

A major expense each semester is the purchase of books. Course requirements vary - texts cost anywhere from $60 - $120 or more each; paperbacks cost a little less. An average 16-hour semester might have a cost of $500-$600. Textbooks are now rentable as well. To rent textbooks a credit card is required. One does not need to pay for books with a credit card but a credit card is required as a form of collateral if the book does not get returned. The amount of money needed for incidentals (entertainment, munchies, etc.) will depend on personal needs and interests.

**Can students charge books purchased at the bookstore to their student accounts?**

No, the bookstore is not connected to the student accounts in the Student Service Center, but they are connected to the student ID swipe card using Fiat Bux. Fiat Bux can be loaded on the ID card at the Powell Cafe in Powell or MidKnight Express in Ade Hall. They also do set up prepaid accounts with funds sent in ahead of time for the purpose of making bookstore purchases. They also accept Visa, MasterCard, Discover, American Express, and Barnes & Noble gift cards.

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**Area Lodging**

<table>
<thead>
<tr>
<th>The Saxon Inn</th>
<th>1 Park Street, Alfred University</th>
<th>607-871-2600 (on campus)</th>
<th><a href="http://www.alfred.edu/saxoninn/">www.alfred.edu/saxoninn/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Country Cabin Manor B &amp; B</td>
<td>1289 State Rt. 244, Alfred Station</td>
<td>607-587-8504 (1 mile from campus)</td>
<td><a href="mailto:jaburdalburd@juno.com">jaburdalburd@juno.com</a></td>
</tr>
<tr>
<td>Economy Inn</td>
<td>Rt. 244, Alfred Station</td>
<td>607-587-9555 (2 mi. NE)</td>
<td><a href="http://www.economyinn.us">www.economyinn.us</a></td>
</tr>
<tr>
<td>The Mustard Seed Inn B &amp; B</td>
<td>13 East Center Street, Andover</td>
<td>607-478-5329 (10 mi. S)</td>
<td></td>
</tr>
<tr>
<td>Angelica Inn B &amp; B</td>
<td>64 West Main Street, Angelica</td>
<td>585-466-3063 (18 mi. NW)</td>
<td></td>
</tr>
<tr>
<td>Park Circle B &amp; B</td>
<td>2 East Main Street, Angelica</td>
<td>585-466-3070 (18 mi. NW)</td>
<td></td>
</tr>
<tr>
<td>Hickory Hill Campground</td>
<td>7531 Mitchellsville Rd., Bath</td>
<td>800-760-0947 (30 mi. NE)</td>
<td><a href="mailto:camp@hickoryhillcampresort.com">camp@hickoryhillcampresort.com</a></td>
</tr>
<tr>
<td>Microtel Inn and Suites</td>
<td>370 W. Morris Street, Bath</td>
<td>607-776-5333 (30 mi. E)</td>
<td>30 West Dyke Street, Wellsville</td>
</tr>
<tr>
<td>Super 8</td>
<td>333 West Morris Street, Bath</td>
<td>Just off I-86, Exit 38</td>
<td>607-776-2187 (30 mi. E)</td>
</tr>
<tr>
<td>Victorian Reflections B &amp; B</td>
<td>18 E. Main St., Canisteo</td>
<td>607-821-2986 (17 mi. NE)</td>
<td><a href="http://www.victorianreflectionsbandb.com">www.victorianreflectionsbandb.com</a></td>
</tr>
<tr>
<td>Corning Radisson</td>
<td>126 Dennison Parkway, Corning</td>
<td>607-962-5000 (40 mi. SE)</td>
<td></td>
</tr>
<tr>
<td>Comfort Inn</td>
<td>1 Canisteo Square, Hornell</td>
<td>607-324-4300 (11 mi. NE)</td>
<td><a href="http://www.comfortinn.com">www.comfortinn.com</a></td>
</tr>
<tr>
<td>Days Inn</td>
<td>Rt. 36 &amp; Websbs Crossing, Hornell</td>
<td>607-324-6222 (13 mi. NE)</td>
<td><a href="http://www.daysinn.com">www.daysinn.com</a></td>
</tr>
<tr>
<td>Sunshine Motel</td>
<td>Hornell-Arport Rd., Hornell</td>
<td>607-324-4565 (13 mi. NE)</td>
<td></td>
</tr>
<tr>
<td>Best Value Inn</td>
<td>Rt. 417 (east of Wellsville)</td>
<td>585-593-2494</td>
<td>1-877-595-7087</td>
</tr>
</tbody>
</table>
**FAQs**

**What should we do if our son or daughter has roommate issues?**
Encourage them to talk with their RA about their concerns. RAs are trained to help students work through these issues. If further action is needed, the RA will assist your son or daughter through the process, working with other Residence Life staff.

**Can students get academic help?**
If your son or daughter is struggling academically please encourage them to speak with their faculty advisor, or another faculty member with whom they feel comfortable, about options for academic assistance. Incoming students participate in a series of workshops that focus on the transitions and adjustment to college life. Students with physical, learning and/or psychological disabilities should contact Liz Shea, Director of the Center for Academic Success, at 607-871-2148 to arrange for accommodations and support services. Individual peer tutoring, group tutoring sessions, and Supplemental Instruction sessions are also available at no cost to the student. For tutoring information, contact Leah Houk, Assistant Director of the Center for Academic Success (607-871-2690 tutorus@alfred.edu)

**Who can I talk to about my son or daughter's academic struggles?**
A good first contact would be the Director of the Center for Academic Success, Liz Shea, (607-871-2148, CAS@alfred.edu). She can assist you by giving tips and hints to help you in working with your student, referring you to appropriate resources on campus for your son or daughter, and answering general questions. If a student is placed on Academic Probation, Liz Shea may collaborate with other staff to motivate, counsel and develop a plan for your student’s academic success.

**What is the Student Beacon System?**
The Student Beacon Alert System allows AU faculty and staff to submit concerns about particular students to a select committee whose members are responsible for following up with the student’s progress and tracking what outreach has taken place in order to help the student. It is a system that can be accessed at any time during the academic year, allowing staff to address concerns early and request assistance with supporting students who are at-risk. Beacon is a proactive attempt to help struggling students find success.

**Whom can I talk to if I have a concern about my child’s health and well-being?**
Contact the AU Wellness Center. Health Services: 607-871-2400, Counseling Services: 607-871-2300. If emergency, or after office hours, call Public Safety at 607-871-2108.

**Where can I find information about transportation to and from campus?**
The Short Line Bus stops in Alfred on a direct line East (N.Y.C.) and West (Olean). The University works with a company who provides school break bus service to Rochester and Buffalo airports. An airline charter service from Wellsville is available. Further airline and other travel information is available at the Alfred Travel Center, a local agency in Alfred (800-263-3167, www.alfredtravel.com). Before making flight reservations, check the AU shuttle schedule at my.alfred.edu/info/getting-to-and-from.cfm

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**What should my son or daughter do if they lose their student ID card?**
They should stop at Ade Dining Hall, Powell Cafe, Art’s Spot, or MidKnight Express during regular business hours to report that their card is lost. Reporting it lost allows AU Fresh to invalidate the card so it cannot be used by anyone else. Each dining location offers temporary meals until the student is able to replace their ID card. They just have to complete the temporary meal form and will be able to get up to four meals in that location until they are able to replace their ID Card; this can be done at the AU Fresh Office on the first floor of Ade Hall, Monday-Friday; 9:00-11:00 am., or by appointment: (607) 871-2247. There is a $10.00 charge for replacement ID cards, and this can be paid by cash or charged to their student account.
**WHAT IF MY CHILD NEEDS A RIDE HOME?**

Students can make arrangements to share rides using AU’s web-based “Ride Board,” which is only accessible to registered students: [my.alfred.edu/info/getting-to-and-from.cfm](http://my.alfred.edu/info/getting-to-and-from.cfm)

**HOW AND WHEN CAN STUDENTS MAKE CHANGES TO THEIR MEAL MEMBERSHIPS?**

Meal Membership changes are allowed through 4 p.m. on the Friday of the first week of classes. This gives students a week to determine if they have chosen the Meal Membership that best fits their eating habits. Notifications will be sent out in November stating that students can change their meal plans for the following semester starting December 1 through the first week of the spring semester. Students should contact Residence Life at 607-871-2186, or [residencelife@alfred.edu](mailto:residencelife@alfred.edu) to change their meal plan.

**HOW CAN I ARRANGE FOR A “CARE PACKAGE” FOR MY SON OR DAUGHTER?**

Alfred University’s Dining Services, provided by AVI Fresh, offers a variety of “Gifts from Home” packages that can be ordered for pick-up at the Powell Café on the third floor of the Powell Campus Center. Selections include Birthday cakes, “Thinking of You” Giant Cookie, Crunch Basket or Study Buddy Basket for midterms, finals or anytime. For more information go to [www.aviserves.com/alfred/gifts-from-home.html](http://www.aviserves.com/alfred/gifts-from-home.html). To place an order, call 607-871-2285.

The AU Bookstore also offers merchandise care packages if a parent wants to look at our website (Alfred. bncollege.com) or call us 607-871-2350 to put something special together.

**DO YOU HAVE MANY CLUBS AND ORGANIZATIONS ON CAMPUS?**

There are more than 80 clubs and the list is still growing! They can be categorized into eight basic areas of interest: campus media, entertainment, environment/outdoor recreation, community service, religion/spirituality, diversity/multi-culturalism, club sports and academic honor societies. Find out more at [www.alfred.edu/students/involvement/clubs_organizations.cfm](http://www.alfred.edu/students/involvement/clubs_organizations.cfm)

**WHERE AND WHAT IS THE “CAMPUS CENTER”?**

The Arthur and Lea Powell Campus Center (at right) is quite literally the “center” for campus life and activities. The Center offers a bookstore, a brand new dining area, meeting rooms, staff and student offices, TV Lounge, radio station, movie theater, mail room, game room, Bike Hub area for renting bikes, and Knight Club. If you have any questions, just stop by the Campus Center Information Desk (607-871-2175).

**HOW DO STUDENTS FIND CAMPUS JOBS?**

Students can access information about jobs at [my.alfred.edu/info/jobs.cfm](http://my.alfred.edu/info/jobs.cfm) and they can also contact the Financial Aid Office for information about work-study jobs (607-871-2159), [www.alfred.edu/finaid/employment.cfm](http://www.alfred.edu/finaid/employment.cfm).

**HOW CAN I ACCESS INFORMATION FOR PARENTS ON THE AU WEBSITE?**

Please visit us at [www.alfred.edu/parents](http://www.alfred.edu/parents) for lots of helpful information! Use the navigation pane on the left side of the web page to access pages regarding the Parents Association, News for Parents, Fall and Spring Family Weekend, Commencement, and more!
WHAT ARE THE AU SAXONS?
University athletic teams are the Saxons. Li'l Alf is our mascot. Sometimes you will see our live rider, Alfred the Great riding Alden at selected events on campus. www.gosaxons.com

WHO DO WE CONTACT IF WE NEED TO PROVIDE THE UNIVERSITY WITH A CHANGE OF ADDRESS?
Contact the Student Service Center at 607-871-2123 or registrar@alfred.edu.

HOW CAN I FIND OUT ABOUT AREA RELIGIOUS SERVICES?
The Alfred community and surrounding area offer a wide range of spiritual opportunities. Many religious groups offer on-campus activities and programs specifically for college students. Please visit www.alfred.edu/spiritual/ for an overview.
EMERGENCY
Ambulance, Fire Dept. or Police Emergency .......... 911
Public Safety ......................................................... 871-2108
Wellness Center - Counseling.............................. 871-2300
Wellness Center - Health........................................ 871-2400
Physical Plant (On-Campus Maintenance).............. 871-2154
Alfred Police Department (office).......................... 587-8877

To notify the University in case of an emergency involving a student, please contact Public Safety at 607-871-2108.

ADMINISTRATION
President................................................................. 871-2101
Provost .................................................................... 871-2137
Vice President for Student Affairs........................ 871-2132
Dean of Students.................................................... 871-2132

COLLEGE DEPARTMENTS
Art & Design............................................................ 871-2412
Biology..................................................................... 871-2205
Chemistry................................................................. 871-2201
Business................................................................... 871-2691
Engineering............................................................. 871-2422
Honors Program..................................................... 871-2924
Human Studies......................................................... 871-2217
Liberal Arts & Sciences.......................................... 871-2171
Mathematics............................................................ 871-2258
Performing Arts....................................................... 871-2562
Physical Education.................................................. 871-2193
Physical Sciences.................................................... 871-2208
Professional Studies ............................................... 871-2124
Psychology............................................................... 871-2213
Social Sciences......................................................... 871-2215
Summer School/Summer Programs....................... 871-2612

LIBRARIES
Herrick................................................................. 871-2184
Scholes................................................................. 871-2492

CAMPUS SERVICES
Directory Information........................................... 871-2111
Admissions............................................................. 871-2115
Athletics................................................................. 871-2193
Book Store............................................................. 871-2350
Career Development Center............................... 871-2164
Center for Academic Success............................... 871-2148
Center for Student Involvement............................ 871-2671
AVI Fresh Dining Service Office......................... 871-2247
Environmental Health & Safety............................ 871-2190
Equestrian Center.................................................. 587-9012
Fax service for students........................................ 871-2088
Financial Aid........................................................... 871-2159
Information Technologies Services (ITS).............. 871-2222
Judson Leadership Center...................................... 871-2971
Knight’s Den (& place to call to add Fiat Bux)........... 871-2332
Mail Room.............................................................. 871-2666
Opportunity Programs (HEOP/EOP)..................... 871-2283
Parents Programs.................................................... 871-2612
Residence Life........................................................ 871-2186
Saxon Inn............................................................... 871-2600
Student Service Center (registrar/student accounts)... 871-2123
Wellness Center - Counseling.............................. 871-2300
Wellness Center - Health....................................... 871-2400
Writing Center....................................................... 871-2245

STUDENT ORGANIZATIONS
Fiat Lux (School Newspaper).................................. 871-2192
W.A.L.F. (Radio Station)........................................ 871-2200

OFF-CAMPUS SERVICES
Alfred Post Office .................................................. 800-275-8777
Alfred Collision and Auto Glass............................ 587-9335
Alfred Pharmacy...................................................... 587-9222
Alfred Travel......................................................... 800-263-3167
Community Bank................................................... 587-8444
Steuben Trust Bank................................................. 587-9122
ServU Credit Union................................................ 587-8788
# Academic Calendar

## FALL SEMESTER

<table>
<thead>
<tr>
<th>Event</th>
<th>DAY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Student Check-in/Move-in Day</td>
<td>Thu</td>
<td>Aug 25</td>
</tr>
<tr>
<td>Orientation for New Students</td>
<td>Thu-Sat</td>
<td>Aug 25-28</td>
</tr>
<tr>
<td>Opening Convocation</td>
<td>Fri</td>
<td>Aug 26</td>
</tr>
<tr>
<td>Residence halls open for returning students</td>
<td>Sat</td>
<td>Aug 27</td>
</tr>
<tr>
<td>Classes begin</td>
<td>Mon</td>
<td>Aug 29</td>
</tr>
<tr>
<td>Last day to ADD courses (other than &quot;B&quot; Block courses) &amp; last day to DROP, or select pass/fail in &quot;A&quot; Block courses</td>
<td>Sun</td>
<td>Sep 4</td>
</tr>
<tr>
<td>Last day to DROP or select pass/fail in a full semester course</td>
<td>Sun</td>
<td>Sept 11</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in &quot;A&quot; Block courses</td>
<td>Fri</td>
<td>Sept 23</td>
</tr>
<tr>
<td>Fall Family Weekend/Homecoming</td>
<td>Fri-Sun</td>
<td>Sept 23-25</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event</th>
<th>DAY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last day to apply for Study Abroad in Spring Semester</td>
<td>Mon</td>
<td>Oct 3</td>
</tr>
<tr>
<td>Last day of &quot;A&quot; Block Mid-Term Break – No classes</td>
<td>Mon-Tue</td>
<td>Oct 17-18</td>
</tr>
<tr>
<td>Classes resume; &quot;B&quot; Block begins</td>
<td>Wed</td>
<td>Oct 19</td>
</tr>
<tr>
<td>Add/Drop or Select Pass/Fail Option in &quot;B&quot; Block courses</td>
<td>Fri</td>
<td>Oct 21</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in a full-semester course</td>
<td>Tue</td>
<td>Oct 25</td>
</tr>
<tr>
<td>Advisement Week for Spring 2016</td>
<td>Mon-Fri</td>
<td>Oct 31-Nov 4</td>
</tr>
<tr>
<td>Registration for Spring sem. begins</td>
<td>Mon</td>
<td>Nov 7</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in &quot;B&quot; Block courses</td>
<td>Tue</td>
<td>Nov 15</td>
</tr>
<tr>
<td>Thanksgiving recess begins after last class</td>
<td>Tue</td>
<td>Nov 22</td>
</tr>
<tr>
<td>Classes resume</td>
<td>Mon</td>
<td>Nov 28</td>
</tr>
<tr>
<td>Classes end (after last class meeting)</td>
<td>Fri</td>
<td>Dec 9</td>
</tr>
<tr>
<td>Final examinations begin</td>
<td>Mon</td>
<td>Dec 12</td>
</tr>
<tr>
<td>Fall Semester ends after last Final Exam</td>
<td>Fri</td>
<td>Dec 16</td>
</tr>
</tbody>
</table>

### ALLEN TERM

Distance Learning and short-term Travel Courses

## SPRING SEMESTER

<table>
<thead>
<tr>
<th>Event</th>
<th>DAY</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence halls open 10:00 a.m.</td>
<td>Sun</td>
<td>Jan 15</td>
</tr>
<tr>
<td>Classes begin</td>
<td>Tue</td>
<td>Jan 17</td>
</tr>
<tr>
<td>Last day to ADD courses (other than &quot;B&quot; Block courses) &amp; last day to DROP, or select pass/fail in &quot;A&quot; Block courses</td>
<td>Mon</td>
<td>Jan 23</td>
</tr>
<tr>
<td>Last day to DROP, select a pass/fail in a full semester course</td>
<td>Mon</td>
<td>Jan 30</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in &quot;A&quot; Block courses</td>
<td>Mon</td>
<td>Feb 13</td>
</tr>
<tr>
<td>Last day to apply for Study Abroad for Fall Semester</td>
<td>Wed</td>
<td>Mar 1</td>
</tr>
<tr>
<td>Last day of &quot;A&quot; Block; Spring Break begins after last class</td>
<td>Fri</td>
<td>Mar 3</td>
</tr>
<tr>
<td>Classes resume; &quot;B&quot; Block begins</td>
<td>Mon</td>
<td>Mar 13</td>
</tr>
<tr>
<td>Last day to ADD, DROP or select pass/fail option in &quot;B&quot; Block courses</td>
<td>Wed</td>
<td>Mar 15</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in a full-semester course</td>
<td>Mon</td>
<td>Mar 21</td>
</tr>
<tr>
<td>Advisement Week for Fall 2014</td>
<td>Mon-Fri</td>
<td>Mar 27-31</td>
</tr>
<tr>
<td>Registration for Fall sem. begins</td>
<td>Mon</td>
<td>Apr 3</td>
</tr>
<tr>
<td>Last day to WITHDRAW, cancel pass/fail, select or cancel Audit in &quot;B&quot; Block</td>
<td>Mon</td>
<td>Apr 9</td>
</tr>
<tr>
<td>Honors Convocation</td>
<td>Fri</td>
<td>Apr 21</td>
</tr>
<tr>
<td><strong>Spring Family Weekend</strong></td>
<td>Fri-Sun</td>
<td>Apr 21-23</td>
</tr>
<tr>
<td>Classes end (after last class meeting)</td>
<td>Mon</td>
<td>May 1</td>
</tr>
<tr>
<td>Final examinations begin</td>
<td>Wed</td>
<td>May 3</td>
</tr>
<tr>
<td>Spring Semester ends after last Final Exam</td>
<td>Mon</td>
<td>May 8</td>
</tr>
<tr>
<td>Commencement</td>
<td>Sat</td>
<td>May 13</td>
</tr>
</tbody>
</table>

### SUMMER SCHOOL  [www.alfred.edu/summer](http://www.alfred.edu/summer)

- **First Session** | Mon-Fri | May 15-June 23
- **Second Session** | Mon-Fri | June 26-Aug 4
- **Special Summer Programs** | Mon-Fri | May 16-Aug 5

***(Call Summer Programs Office at 871-2612 for further information about summer school and summer programs.***

This information is subject to change. For the latest academic calendar information, check: [www.alfred.edu/academic_calendar/](http://www.alfred.edu/academic_calendar/)
Parking for visitors to the Admissions Office is available in the Alumni Hall lot (34). Parking is available to other visitors for short periods in the remaining lots or at parking meters on village streets. Persons remaining more than three days should obtain a temporary permit from the Safety Office in Physical Plant (23).

Note: To simplify identification of Alfred University buildings, certain Alfred Village structures have been omitted from this map.