

Alfred University
Division of Health and Human Performance
Athletic Training Program
Program Application Process

Students who are admitted to the Athletic Training major through the admissions application to Alfred University as first year students must successfully complete first year program requirements for full acceptance into the Athletic Training program. During the first-year students enroll in the Athletic Training Basic Program (ATBP), complete a Technical Standards for Admission form, OSHA and HIPAA training, and a minimum of 50 clinical hours observing in the athletic training room under direct supervision of a certified staff athletic trainer. Upon successful completion of these program components, student can apply for full acceptance into the Athletic Training Program.

The directed observation period is comprised of two semesters. The emphasis in clinical directed observation is on the orientation and development of knowledge of the respective roles of Athletic Training personnel, and limited performance and/or direct application of technical skills and knowledge. Students are given an opportunity to observe athletic trainers working in these domains:

- Injury/Illness Prevention and Wellness Protection
- Examination, Assessment and Diagnosis
- Immediate and Emergency Care
- Therapeutic Intervention
- Healthcare Administration and Professional Responsibility

Near the end of the mandatory directed observation period, the prospective athletic training student may apply for acceptance into the Athletic Training Program (ATP).

Application to the ATP level consists of submission of a résumé, immunization records, proof of a physical examination from a physician, intent to enroll, three letters of recommendation, transcripts, and evidence of successful completion of all requirements of the ATBP. Interviews with the program faculty are also required. In order to be considered for acceptance into the ATP the student must:

- have a cumulative grade-point average of 2.75 with a grade-point average of 3.00 or better in the courses included within the ATBP
- provide proof of current American Red Cross First Aid, CPR and AED For the Professional Rescuer certifications or certification as an Emergency Medical Technician.
- provide proof of Hepatitis-B vaccination or declination statement
- provide proof of physical examination by a physician
- complete an Athletic Training Program Technical Standards for Admission form
- complete an Athletic Training Program Application
- submit three (3) letters of recommendation
- undergo a formal interview with AU ATP faculty
- completion of 50 verified hours of supervised clinical experience and observation at Alfred University or approved affiliate
- active member of the Alfred University Athletic Training Club
- maintain student membership in the National Athletic Trainers' Association
- completion of required program forms as outlined on the ATP application checklist

Alfred University and the Division of Health and Human Performance are committed to the highest principles of academic and personal integrity concerning the application and admissions process of the Athletic Training Program. Therefore, an athletic training student may be given provisional acceptance or denied altogether based upon any of the following grounds:

- a cumulative grade-point average lower than 2.75
- a cumulative ATBP grade-point average lower than 3.0 or a grade below a "C" in any of the ATBP courses
- incomplete application (missing one or any of the following: letter of application, résumé, letters of recommendation, transcripts
- failure to complete basic athletic training competencies
- lack of a minimum of 50 hours of accepted verified clinical experience
- failure to provide adequate proof of first aid/CPR/AED certification
- failure to provide proof of Hepatitis-B vaccination or declination statement
- failure to complete required program application forms
- Complete the entrance examination.

Entrance Examination Policy

All students applying for acceptance into the Alfred University Athletic Training program will be required to take the entrance examination. The examination will evaluate students' knowledge of basic entry level skills taught in ATHT 103, 105, 110, & 111. The scores will not be used as the only criterion for acceptance into the program but will provide additional information to the selection committee.

Provisional Admission

Special circumstances may arise where a student may be accepted provisionally to the Alfred University Athletic Training Program, based on one of the conditions listed above. This category of acceptance is only utilized when students are extremely close to meeting a specific admission criterion. Athletic training students accepted on a provisional status will be notified in writing. In this instance, students will be given very clear objective criteria, which must be satisfied for full acceptance. The student-specific set of goals/criteria must be met during the succeeding semester in order to maintain their position in the Athletic Training Program. During this time, the student must demonstrate continued progress toward the goal and eventual achievement. If the criterion is not met within the allotted time, the athletic training student will be downgraded to non-accepted status. This student must then re-apply to the program for re-acceptance.

Second-Chance Provision

A student not accepted into the Alfred University ATP may reapply. This opportunity is intended for those who failed to gain admission on their first attempt. The student must formally submit a request to exercise the second chance provision. This request must be submitted no more than one (1) month after receipt of the denial notification. If not submitted in due time, the student waives the right to second chance provision and must reapply by means of the Athletic Training Program Admission policy.

The second chance provision consists of one additional semester for the student to demonstrate that he or she is capable of meeting the entrance requirements. The exact requirements to be met will be outlined in the letter of denial. Students will then submit a letter detailing how the deficiencies have been successfully addressed since denial of admission, have a follow-up interview with the Athletic Training Department faculty/staff and submit two additional support letters of recommendation.

Appeals Process

Students not accepted into the ATP have the right to appeal to the Athletic Training Program Director. It is anticipated that admission to the program by this route will be rare except in extenuating circumstances. A letter of appeal must be submitted no later than one (1) month following denial. It must detail the grounds for appeal. The letter will be reviewed by the Athletic Training Appeals Committee (comprised of the Program Director, full-time Athletic Training faculty/staff and the Dean of the College of Liberal Arts and Sciences) and ruled upon. The Athletic Training faculty/staff reserves the right to determine the propriety of grounds for appeal based on the facts presented on a case-to-case basis.

A letter regarding the decision of the appeals committee will then be mailed to the student no later than two (2) months following the original denial/non-admission letter. The decision of the Appeals Committee is *final*.

Student Transfer Policy

First-year or sophomore athletic training students applying for transfer to Alfred University from another institution having prior athletic training clinical experience must also complete the aforementioned criteria for acceptance (ATBP prerequisites including 50 supervised clinical experience hours). If a student transfers with prior athletic training clinical experience, she/he may petition to have the 50 hour directed observation requirement prorated, accordingly. The candidate must submit a letter of recommendation documenting his/her clinical experience hours from his/her former supervising certified athletic trainer. Once completing the prerequisite courses, the student may apply (following the application process outlined) for admission into the Athletic Training Program (ATP). These prerequisite courses must be taken at Alfred University; therefore, credit for these courses may not transfer from another institution. All transfer students will be evaluated on an individual basis for admittance to the ATBP.

Athletic training students who have completed their second year of athletic training courses or beyond at another institution and are applying for admission to Alfred University will not be considered for transfer into the ATP. The Alfred University Athletic Training Program currently does not allow juniors or seniors to transfer into the ATP.