

**Downstate School Counseling Program  
 Division of School Psychology  
 Alfred University  
 Alfred, New York 14802**

**Practicum Evaluation Form**

**Student:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Site:** \_\_\_\_\_

**Practicum Supervisor:** \_\_\_\_\_

\_\_\_\_\_ **Self-Rating**

\_\_\_\_\_ **Supervisor Rating**

**Rating Scale:**

<i>Remediation Plan</i>	<i>Minimal Remediation</i>	<i>In Progress</i>	<i>Meets Expectations</i>	<i>Exceeds Expectations</i>	<i>Demonstrates Excellence</i>
0	1	2	2.5	3	3.5

**PROFESSIONAL SKILLS**

<i>Area</i>	<i>Rating</i>	<i>Comments/Suggestions for Improvement</i>
Completes Work in a Timely Manner		
Punctuality		
Dresses Appropriately for Work Setting		
Written Communication (letter writing, notes to parents, teachers/professors, colleagues, professional staff, etc.)		
Administrative Skills (scheduling, use of administrative programs/procedures)		
Guidance Skills (career development activities, academic or life-management counseling)		
Record Keeping		

**Additional Comments:**

**COUNSELING SKILLS**

<i>Area</i>	<i>Rating</i>	<i>Comments/Suggestions for Improvement</i>
Application of Basic Therapeutic Relationship Conditions (positive regard, empathy, genuineness) to Counseling Sessions, Parent/Guardian Contacts, and Consultations.		
Use of Appropriate Counseling Techniques for Students/Clients' Ages and Levels of Functioning.		
Counseling Individual Adults		
Counseling Individual Secondary Level Students/Clients		
Counseling Individual Elementary Level Children		
Counseling/Consulting with Parents or Colleagues		
Consulting with Teachers/Professors and Other School/College Personnel, Consulting with Other Professional Staff		
Group Counseling/ Guidance Skills with _____Adolescents/Secondary Students _____Children/Elementary Students _____College Students _____Adults		

**Additional Comments:**

**PERSONAL AND PROFESSIONAL DEVELOPMENT SKILLS**

<i>Area</i>	<i>Rating</i>	<i>Comments</i>	<i>Goals/Suggestions for Future</i>
Utilizing Feedback and Recognizing Strengths and Weaknesses Non-Defensively			
Handling Frustration and Ambiguity			
Appropriate Assertiveness Skills			
Sensitivity and Tolerance for Other Viewpoints			
Taking Appropriate Initiative for Improving Skills			
Awareness of and Sensitivity to Cultural Differences			

**Additional Comments:**

**Strengths:**

**Areas in Need of Improvement:**

Overall Progress in the Practicum:        *Needs Improvement*        *Satisfactory*        *Good*        *Excellent*

\_\_\_\_\_  
Practicum Supervisor

\_\_\_\_\_  
Student Signature