

Residency Requirement Waiver

Alfred University is a residential university. We believe that residence hall living is a key component of a student-centered educational experience in which academic learning is integrated with student development. Each student is personally accountable for maintaining a safe and secure environment in his or her residence that promotes a healthy standard of community living. For these reasons, provisions are made to house all students on campus throughout their undergraduate years. **Students are required to live on campus for six consecutive semesters to be eligible to live off campus.**

Students may petition to the Office of Residence Life for a waiver for the residency requirement for the reasons listed below. Please note all supporting documentation must be attached to this form and forwarded to the Office of Residence Life at least fourteen days prior to the first day of class of the semester for which they waiver is requested. **Students who knowingly provide false information will be subject to disciplinary sanctions including assessment of room and board charges for the appropriate semester(s).** Students who have not been released to from the six-semester residency requirement but choose to do so will be assessed room and board charges.

Student's Name: \_\_\_\_\_  
 Last First MI

\_\_\_\_\_  
 AU Student ID# Current Student New First Year New Transfer Intl Student Readmit Class Status

\_\_\_\_\_  
 Current Housing Email Address

Home Address: \_\_\_\_\_  
 Street City State Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Semester requesting waiver (please check all that apply): \_\_\_\_\_ Fall 201 \_\_\_\_\_ Spring 201 \_\_\_\_\_

Reason for requesting waiver (please check all that are applicable):

- \_\_\_\_\_ Married or a single parent
  - Must submit copy of marriage certificate
- \_\_\_\_\_ 23 years of age or older
  - Date of Birth: \_\_\_\_\_
- \_\_\_\_\_ Commuting from permanent home and primary residence of parent or legal guardian
  - Must submit a letter signed by parent or legal guardian and your home must be within a 60 mile radius from campus.
- \_\_\_\_\_ Participated in a co-op or study abroad program
- \_\_\_\_\_ In need of a medical exemption
  - Must submit a letter explaining your Medical Need
  - Must submit documentation from medical physician on their letterhead noting the medical need.
  - Medical waiver signed granting permission to contact physician to discuss special housing needs.
  - Contact our Wellness Center to meet with one of our counselors (607-871-2300) or our medical physician (607-871-2400). They will determine if your condition merits an exemption.
- \_\_\_\_\_ Appealing the above requirements
  - Must submit a letter of explanation as to circumstances, i.e., if you transferred to Alfred, in letter provide name of prior institution, dates attended, lived on their campus for x# of semesters or was it a commuter college.

Student Signature \_\_\_\_\_

\_\_\_\_\_ Date

Mail to: Victoria Gebel  
 Associate Director  
 Office of Residence Life  
 Alfred University  
 Alfred, NY 14802  
 Ofc: 607-871-2186  
 Fax: 607-871-2237

<b>Residence Life Office Use ONLY:</b>	
Current Housing:	_____
Class Status:	_____
Date of Birth:	_____
Residency Req:	_____
Acdm. Stndg:	_____