

**Alfred University**  
**Application for Readmission**

**Office of Admissions**  
**Alumni Hall**  
**One Saxon Drive**  
**Alfred, NY 14802**  
**Phone: 800-541-9229 (toll-free)**  
**Phone: (607) 871-2115/FAX: 607-871-2198**  
**admissions@alfred.edu**  
**www.alfred.edu**

Anticipated Date of Re-Entry (check one): Fall  Spring  20\_\_\_\_\_

Please list your prior dates of attendance at Alfred University: \_\_\_\_\_

Please check which school you are requesting readmission to and provide the major/minor if available:

College of Business: \_\_\_\_\_  
Major Minor

College of Liberal Arts & Sciences: \_\_\_\_\_  
Major Minor

School of Art & Design: \_\_\_\_\_  
Major Minor

School of Engineering: \_\_\_\_\_  
Major Minor

If you are an Opportunity Program student, which program (check one)?: HEOP  EOP

**Personal Information:** (Please print or type)

Name: \_\_\_\_\_  
Last name First Name Middle Initial

Permanent Address: \_\_\_\_\_  
Number & Street City State Zip

Correspondence Address: \_\_\_\_\_  
Number & Street City State Zip

Home telephone #:( ) E-mail address: \_\_\_\_\_

Student ID #: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Date of Birth(m/d/yy): \_\_\_\_\_ Former last names(s), if any: \_\_\_\_\_

Are you a resident of New York State (check one)?: Yes  No

Please provide the reason(s) why you left Alfred University:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Academic Information:**

If you have attended college(s) since leaving Alfred University, provide the name along with dates of attendance. Please have your official transcripts sent to the Office of Admissions prior to the application deadline.

<u>College</u>	<u>City/State</u>	<u>Dates of Attendance</u>

**Employment Information:**

If you have been employed since leaving Alfred University, please provide the name of your employer(s), their contact information, and dates of employment.

<u>Employer</u>	<u>Telephone</u>	<u>Dates of Employment</u>
	( )	
	( )	
	( )	
	( )	

**Instructions for Submission:**

This application must be completed by **August 1**, for fall enrollment and **December 1**, for spring enrollment. It should be accompanied by the following materials:

- \$50 non-refundable application fee
- A brief statement indicating why you wish to return to AU

Please make arrangements for the following materials to be sent directly to the Admissions Office by **August 1**, for fall enrollment and **December 1**, for spring enrollment:

- Official transcripts of college work taken at other institutions since attending AU (if applicable); Art & Design students must submit an updated portfolio consisting of 15-20 examples of recent work
- A readmission form from the Office of Student Affairs (contact Student Affairs to have them send us the form on your behalf)
- A readmission clearance form from the Student Service Center (contact Student Service Center to have them send us the form on your behalf)
- For HEOP/EOP student only, a readmission recommendation from the Director of Opportunity Programs
- (1) letter of recommendation from an employer (if employed since leaving AU) or from a faculty member (can be an AU faculty member, or a faculty member from an institution attended while not enrolled at AU)

**Please note: Before reaching a readmission decision, the Admissions Office will request a statement of support from the Dean of the School or College to which you are reapplying.**

Additionally, if you are seeking financial aid, you will need to file the FAFSA (Free Application for Federal Student Aid) and the Alfred University Financial Aid Application by the deadlines listed above. Please contact the Financial Aid office for an AU Aid application.

**Important Phone Numbers:**

Admissions: (800) 541-9229 or (607) 871-2115

Financial Aid: (607) 871-2159

Opportunity Programs: (607) 871-2283

Student Service Center: (607) 871-2123

Student Affairs: (607) 871-2132

**ALL DOCUMENTATION RELATED TO READMISSION MUST BE RECEIVED BY AUGUST 1, FOR FALL OR DECEMBER 1, FOR SPRING, OR IT WILL NOT BE CONSIDERED UNTIL THE NEXT TERM.**

**General Information:**

This application and all other information regarding the applicant will be considered confidential. It will not be disclosed to any person not associated with the Office of Admissions, except at the discretion of the Director of Admissions.

Alfred University admits students of any sex, race, color, national or ethnic origin without discrimination. All students have equal access to facilities, financial aid, and programs at the University.

Re-admission to Alfred University is a privilege and not a right. Once readmitted, a student can expect to continue attendance at the University so long as he/she (1) maintains a satisfactory academic record, (2) meets financial obligations to the University, and (3) does not violate existing University regulations.

My signature below indicates that all of the information contained in my application is factually correct and honestly presented.

Signature:

Date (m/d/yy):

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