

**Rural Justice Institute
Graduate Student Employee Time Sheet**

Name : _____

RJI Project Supervisor: _____

Work Record for week of: _____ to _____ (Sun – Sat)

Date	Tasks Completed	Hours worked
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

Total hours worked this week ____ _

Signature of Employee

Signature of Supervisor

Please return completed and signed timesheets to the RJI mailbox in the Main Office of the Counseling and School Psychology program.