

Weekend Supervisor for Student Activities (Graduate Assistantship)

Criteria: Any major may apply, must have the ability to demonstrate leadership at the undergraduate level. Candidate must have applied or be in the process of applying for acceptance into one of Alfred University's graduate programs to begin study Summer/Fall 2010.

Position Duties: Alfred University's Center for Student Involvement is seeking candidates for a graduate assistantship. The 20 hour/week position is created to provide weekend night supervision to the Powell Campus Center, the hub of campus life at AU. The graduate student would supervise and/or support student managers, staff and volunteers who are presenting numerous events in both the Nevins Theater (weekly film series) and our Knight Club (Bands, comedians, novelty acts). AU seeks candidates with experience in event-planning, student organization leadership and crisis management skills. The position is best suited for outgoing personalities who could make students feel welcome in the facility while also providing a professional presence for handling problem-solving situations and interacting with visiting performers. Candidates should display an affinity for working with diverse populations and a history of problem solving.

Remuneration includes: The successful candidate will receive a stipend of \$3,000 and a half tuition waiver. On-campus housing may also be available but the position does not require that the person live on campus. There is also a meal plan while school is in session.

To Apply: Submit cover letter, resume and list of three current references (one from a current supervisor or colleague) to Tricia Debertolis, Assistant Dean of New Student Programs, Alfred University, One Saxon Drive, Alfred, NY 14802 or email to debertpa@alfred.edu. First consideration will be given for resumes received by April 8, 2011. EOE

About Alfred University: Alfred University is located in the foothills of Western New York's Allegheny Mountains in a town ranked one of the five most artistic places in the state of New York. Alfred University consists of a mix of public and private colleges that include the College of Liberal Arts and Sciences, the College of Business, the Inamori School of Engineering and the New York State College of Ceramics. Alfred is a residential campus, with the majority of its 2400 students living in 23 residence halls. The student – faculty ratio is 12:1.